



# Minutes

**Executive Board  
Regular Meeting  
Wednesday, January 11, 2012  
6 PM**

**Yavapai County Administrative Bldg.  
1015 Fair Street  
Prescott, AZ 86305**

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## **BOARD MEMBERS IN ATTENDANCE**

Chairwoman	Vacant
Vice-Chairwoman	Patty Lasker, Vice Mayor, Town of Prescott Valley
Member	Darryl Croft, Councilman, Town of Chino Valley
Member	Chris Kukyno, Councilman, City of Prescott
Member	Carol Springer, Yavapai County Supervisor

## **BOARD MEMBERS NOT IN ATTENDANCE**

Member	William "Bill" Feldmeier, State Transportation Board
Secretary/Treasurer	Mark McBrady, Vice Mayor, Town of Dewey-Humboldt

## **CYMPO STAFF IN ATTENDANCE**

CYMPO Administrator	Chris Bridges
CYMPO Program Coordinator	Jean Knight

## **ADDITIONAL ATTENDEES**

RTAC	Kevin Adam
Town of Prescott Valley	Councilwoman Mallory, Norm Davis
City of Prescott	Craig McConnell
Yavapai County	Mike Willett
CWAG	Ken Janecek

### **1. CALL TO ORDER AND ROLL CALL**

Vice-Chairwoman Lasker called the meeting to order at 6 PM then introduced Chris Kukyno, Councilman with the City of Prescott as the newest Board Member. Jean Knight, Program Coordinator performed roll call.

### **2. ANNOUNCEMENTS AND CYMPO UPDATES**

Mr. Bridges announced the following:

- Announced local agency grant application for Safety Edge equipment
- Regional Transportation Plan (RTP) Update
- Volunteer driver training is to be performed by Ron Romley, CV Transit, Tuesday and Wednesday of next week
- 5310, 16 & 17 Grant Applications are out now on ADOT website
- Transportation Enhancement Grants are coming out soon and will be due this summer

### **3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

**ACTION**

**4. APPROVAL OF MEETING MINUTES - Regular Meeting of November 16, 2011**

**MOTION**

Member Croft presented a motion to approve the regular meeting minutes for November 16, 2011. The motion was seconded by Member Springer.

**VOTE ON THE MOTION**

The vote on the motion: 3 yes with one exclusion, Member Kukyno.

**DISCUSSION / POSSIBLE ACTION**

**5. ELECTION OF NEW OFFICERS**

*Chris Bridges, CYMPO Administrator*

*(Task # 1.2)*

**MOTION**

Member Springer presented a motion to nominate Patty Lasker as the Chairman, Darryl Croft as the Vice-Chairman and Chris Kukyno as the Secretary/Treasurer for 2012. The motion was seconded by Member Croft.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

Elected for 2012:

Chairman: Patty Lasker, Town of Prescott Valley

Vice-Chairman: Darryl Croft, Town of Chino Valley

Secretary/Treasurer: Chris Kukyno, City of Prescott

**6. BOARD APPOINTMENT TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

**MOTION**

Member Springer presented a motion to appoint Patty Lasker as the CYMPO RTAC representative and Chris Kukyno as the alternate. The motion was seconded by Vice-Chairman Croft.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**7. CONSIDERATION TO ADOPT RESOLUTION NO. 2012-01 RELATING TO ENTERING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA - DEPARTMENT OF TRANSPORTATION (ADOT) FOR THE FAIN ROAD PROJECT**

*Chris Bridges, CYMPO Administrator*

*(Task # 1.2)*

Mr. Bridges related, to obligate the \$122,102 Surface Transportation Funds (STP) for the Fain Road Project, the MPO needs to execute a Joint Project Agreement with ADOT. The funds were excess from the Viewpoint project and it has been fully funded.

**MOTION**

Vice-Chairman Croft presented a motion to adopt Resolution No. 2012-01 to enter into IGA/JPA 11-1681 with the State of Arizona – Department of Transportation. The motion was seconded by Secretary/Treasurer Kukyno.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**8. CONSIDERATION TO MERGE MULTIMODAL TECHNICAL ADVISORY COMMITTEE (M-TAC) AND TRANSIT TECHNICAL ADVISORY COMMITTEE (T-TAC)**

*Chris Bridges, CYMPO Administrator*

*(Task #8.1)*

Mr. Bridges indicated there is minimal business for the T-TAC to transact at this time or in the near future. It is recommended that the Executive Board approve the merge of the T-TAC with the M-TAC; with the potential to evaluate at a later date. The reason for addressing this issue at this time is the 5310, 5316 & 5317 Grant panel needs to be selected to discuss, review; and, make a recommendation of the grants presented.

**MOTION**

Secretary/Treasurer Kukyno presented a motion to merge the Transit Technical Advisory Committee (T-TAC) with the Multimodal Technical Advisory Committee (M-TAC), have the same duties and authority as the T-TAC. The motion was seconded by Vice-Chairman Croft.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION**

**9. REVIEW AND DISCUSSION OF THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) NEW FORMAT**

*Chris Bridges, CYMPO Administrator*

*(Task #3.0)*

CYMPO staff has developed a new format for the MTIP that complies with Federal Highways and ADOT's new guidelines. The new format is easier to read and follow a project that spans over one year or more; breakdown of funding and where it originates from; and, what portion of funding goes to the project design/construction phase.

Federal Highways (FHWA) has requested CYMPO forward the new draft as they have seen it and were impressed with the document and wanted to possibly use it for all future TIP's. Mr. Bridges requested the Board concur with this decision.

**10. DISCUSSION OF THE SURFACE TRANSPORTATION PROGRAM (STP) FUNDING CHANGES AND USE**

*Chris Bridges, CYMPO Administrator*

*(Task # 6.2)*

Mr. Bridges stated that historically the MPO's and COG's have had projects utilizing the STP funds. Not all of the MPO's and COG's have completed projects using the funds; consequently, there is a stock pile of over \$50 million dollars. ADOT is no longer in the position to cover the funds if the projects are not completed. It is a "use it or lose it" situation. There is also the possibility of Arizona losing these funds as ADOT may be forced to return the unused portion to Federal Highways. He indicated there will be a

MPO/COG/ADOT meeting to discuss how to potentially distribute the funds to areas in need to complete projects.

Member Springer would like some of the funding used for the Great Western project. She also questioned if the funds could be used for right-of-way acquisitions. Mr. Bridges responded that it could be as long as the Uniform Act was adhered to. He also related this may become a competitive process for the funding. He will check into all of the issues and return with the information at the next Board meeting. His opinion is the competitive process may not be instituted as it could be unfair for the rural areas.

Member Springer stated there are 5-Yavapai County Projects in the ADOT 20/50 plan and would like it reviewed. She gave a brief history on the making of the Fain Road Project.

#### 11. PROPOSED FUTURE AGENDA ITEMS

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges proposed the following for the February agenda:

- STP funding
- Draft WP
- Amend MTP 12-16
- Letter of support for the I17 Climbing Lane in the Verde
- FHWA & ADOT financial presentation (Mayela Sosa, FHWA/Lisa Danka, ADOT)
- Letter of support of the ADOT 5-Year Program

Member Springer commented it was important to keep working with ADOT. As the money is running out we need to keep our requests for projects in front of them.

#### 12. UPCOMING SCHEDULED MEETINGS

- Rural Transportation Summit: **January 18<sup>th</sup> - 20<sup>th</sup>**, Pivot Point Conference Center, Yuma, AZ
- State Transportation Board Meeting: **Friday, January 20, 2012, 9:00 AM**, Yuma
- M-TAC Meeting: **Thursday, February 2, 2012, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ  
*(CYMPO Multimodal Technical Advisory Committee monthly meeting)*
- Executive Board Meeting: **February 15, 2012, 6:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

#### 13. ADJOURNMENT

Chairwoman Lasker adjourned the meeting at 6:45 PM.