



**CYMPO**  
Central Yavapai Metropolitan  
Planning Organization

**Central Yavapai Metropolitan Planning Organization**  
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# **UNIFIED PLANNING WORK PROGRAM and BUDGET**

For a Comprehensive, Cooperative, and Continuing  
Transportation Planning Process  
Fiscal Year 2011

**Endorsed and Approved on June 16, 2010, by the:  
CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION  
EXECUTIVE BOARD**

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This report was prepared in cooperation with Yavapai County, City of Prescott,  
Towns of Prescott Valley, Chino Valley, and Dewey-Humboldt, the Arizona  
Department of Transportation, the Federal Transit Administration, the Federal  
Highway Administration, and the USDA Forest Service.

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# CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION (CYMPO)

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**Carol Springer**  
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**Mary Ann Suttles**  
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Tribal Planner  
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Mike Willett  
Assistant Public Works Director  
Yavapai County

Adjunct Member:

Teri Kennedy  
Assistant Director of Community Grant Services  
ADOT

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## 2010-2011 CYMPO STAFF

Chris Bridges  
Interim Administrator

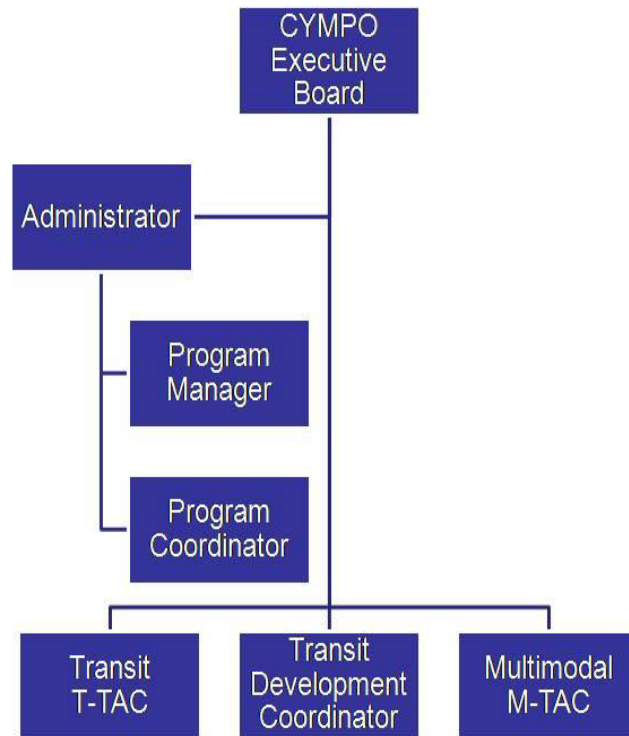
Vicky McLane  
Program Manager

Jean Knight  
Program Coordinator



# Figure 1

## Central Yavapai Metropolitan Planning Organization Organizational Chart



## FOREWARD

The Unified Planning Work Program (UPWP) is prepared and submitted in accordance with Federal regulations, which establish Federal transportation planning policies for urban areas exceeding 50,000 in population. The UPWP identifies transportation planning priorities for the Central Yavapai region and allocates resources to particular projects and issues. It also serves as an advisory and coordination catalyst for the various local governments, as well as the State and Federal agencies, involved in activities that are part of the urban transportation planning process such as highway planning and programming, public transportation, and air quality planning.

The UPWP reflects the planning activities provided for in the agreements and contractual relationships among the Arizona Department of Transportation (ADOT), the U.S. Department of Transportation, and the Central Yavapai Metropolitan Planning Organization (CYMPO), which was officially designated by the Governor of Arizona in 2003 as the Metropolitan Planning Organization (MPO) for the Central Yavapai region.

CYMPO is an association made up of and representing the various local participating governments, which include Yavapai County, City of Prescott, Towns of Prescott Valley, Chino Valley, Dewey-Humboldt, and ADOT. In addition, CYMPO provides certain specific contractual services to ADOT in support of their State-wide planning and development responsibilities including acting as the Regional Planning Organization (RPO). As the MPO, CYMPO is charged with conducting the continuing, coordinated, and comprehensive (3-C) transportation planning process in accordance with Federal law and regulation. The multimodal, multi-jurisdictional nature of the activities in the UPWP necessitates just such a cooperative, coordinated approach to transportation planning for the region. The local elected officials, in cooperation with State and Federal agencies, accomplish this through collective decision making.

The Clean Air Act Amendments (CAAA) placed an increased emphasis on the relationship between air quality and the way transportation needs are met. The Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) and the Transportation Equity Act of the 21<sup>st</sup> Century (TEA-21) outlined an expanded role for MPOs in carrying out the responsibilities associated with Federal intermodal transportation planning and programming requirements for the metropolitan areas. They also outlined a role in which, within a broad context, decisions are to be made by local officials in cooperation with State officials, to best address, the needs of the local areas.

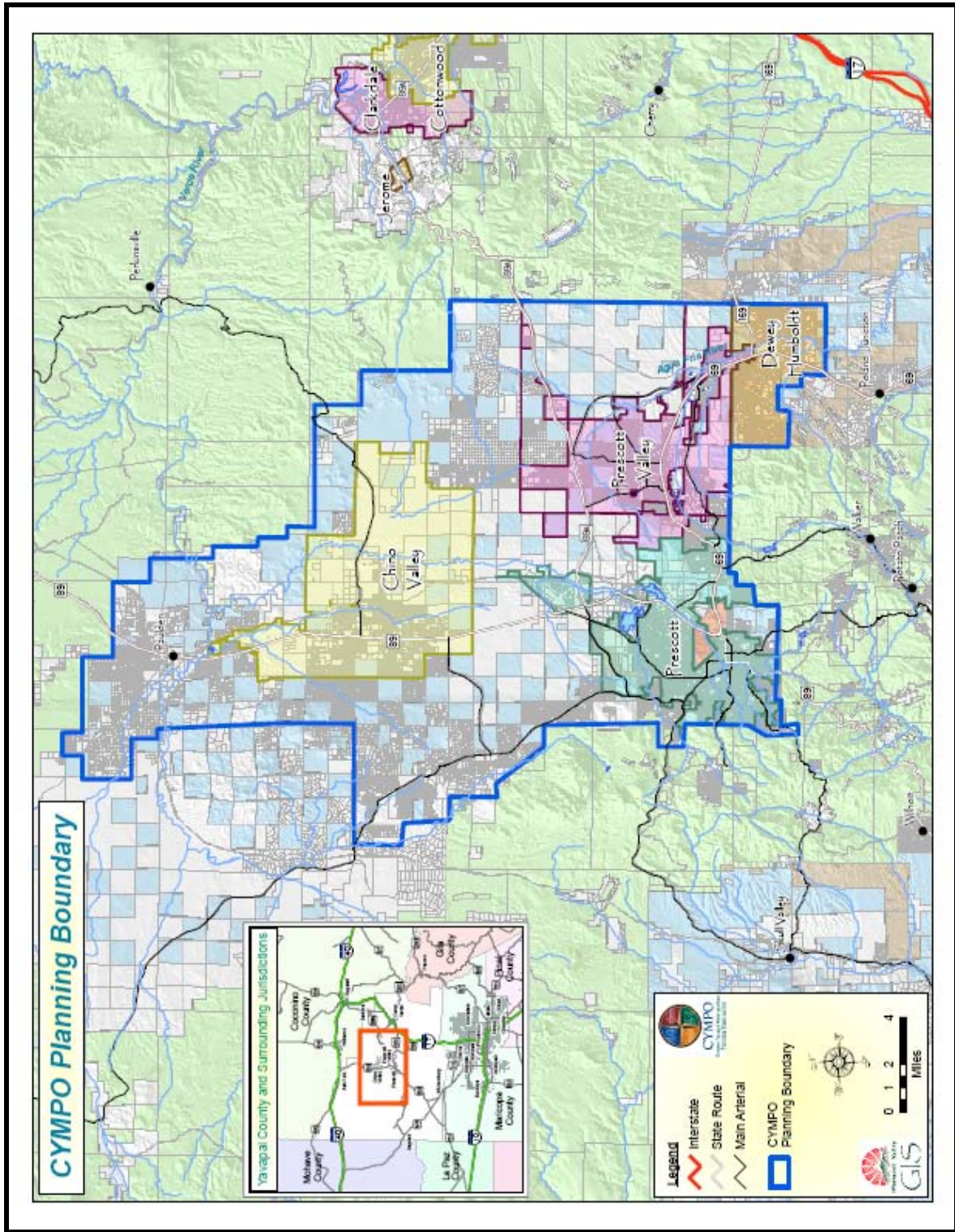


The planning factors of TEA-21 were carried forward to new Congressional legislation enacted in August of 2005, which is referred to as SAFETEA-LU (Safe, Accountable Flexible, Efficient Transportation Equity Act: A Legacy for Users). This highway legislation introduced new planning requirements to be addressed and implemented. The increased CYMPO responsibilities and cooperative and consultative relationships associated with SAFETEA-LU, TEA-21, and CAAA requirements are reflected throughout this UPWP; furthermore, the MPO is already forecasting the potential changes with the upcoming reauthorization.

Presently, the MPO, like others around Arizona and the nation, is grappling with the 2009 rescissions of SAFETEA-LU that have impacted planning for 2010 and subsequent years. This has resulted in abbreviated and intermittent funding being channeled to the MPO; consequently, this Congressional action has interrupted and challenged the planning process at the height of trying to deliver transportation projects through the American Recovery and Reinvestment Act. A preferred solution to this conundrum is for Congress to act beyond continuing resolutions and pass a new transportation bill into law, which has potential to stabilize the planning process. In the mean time, this MPO will innovatively facilitate planning/delivery with the resources available to perform mandated requirements.

## ***Figure 2***





## INTRODUCTION



The Unified Planning Work Program (UPWP) is a narrative description of the annual technical work program for a continuing, cooperative and comprehensive (3-C) transportation planning process within the Central Yavapai Metropolitan Planning Organization's planning boundary (Figure 2), which includes the Arizona jurisdictions of: Yavapai County, the City of Prescott, Yavapai Prescott Indian Tribe and the Towns of Chino Valley, Prescott Valley and Dewey-Humboldt. As the lead transportation planning agency within the planning boundary, the Central Yavapai Metropolitan Planning Organization (CYMPO) is responsible for developing the UPWP in collaboration with other members of the Metropolitan Planning Organization (MPO) including the Arizona Department of Transportation (ADOT), City of Prescott, Towns of Prescott Valley, Chino Valley and Dewey-Humboldt, Yavapai County and United States Department of Agriculture (USDA) Forest Service; additionally, in cooperation with the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

The UPWP provides an indication of regional short and long range transportation planning objectives, the manner in which these objectives will be achieved, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. Due to the regional transportation needs being many and the support staff level being lean, CYMPO will rely upon external services for accomplishment of many of the tasks in a top quality, professional and timely manner. However, in all cases CYMPO personnel will provide project management and direction to study efforts.

It is anticipated that the planning process will include as standard practice use of the Technical Advisory standing committees or other subgroups to advise and guide CYMPO planning products. Typically when consultant services are to be used, a draft work scope will be prepared by CYMPO and presented to the appropriate committee for review, refinement and endorsement. The committee will review consultant proposals and recommend engagement of consulting firm(s). The consultant's work scope will typically be grouped into work elements/phases containing similar work tasks. The culmination of work elements/phases will be working papers submitted to the committee for review and refinement. In addition, typically technical data will be submitted to the committee for review and refinement. It is anticipated that the working papers will become chapters in the draft document. All draft and final draft documents will be submitted to the appropriate committee for review, refinement and endorsement. Final documents will be submitted for approval. At major milestones, planning activities requiring public input will be submitted to the committee for endorsement prior to formal public invitations – announcement. CYMPO, working in collaborative effort with consultant services, will implement the work scope. CYMPO will direct consultant study efforts and provide project management. CYMPO will meet with the appropriate committee to discuss, at a minimum, the project status, time schedule, work tasks, focus areas, growth scenarios, and alternatives for the project.



This outlined planning process will usually not be identified in the Unified Planning Work Program as specific work tasks identified under the heading of "Proposed Activities" but are implicit within "Proposed Activities".

The work tasks within this UPWP are reflective of issues and concerns originating from transportation agencies at the Federal, state and local levels. The descriptions of the tasks to be accomplished and the budgets for these tasks are based on the best estimate of what can be accomplished within the confines of available resources. If, in the performance of this work program, it becomes apparent that certain tasks cannot be accomplished due to changing or unforeseen circumstances, redefining the scope of the tasks and/or reallocating funds among tasks will adjust the UPWP. Such adjustments will be developed in cooperation with ADOT, FHWA, FTA, participating agencies of the Central Yavapai Metropolitan Planning Organization, and other concerned agencies as appropriate.

The time periods, or "program years", for the various funding sources are outlined in the following chart:

Funding Source	<b>Fiscal Year:</b>
FHWA	October 1, 2009, through September 30, 2010
FTA	October 1, 2009, through September 30, 2010
ADOT	July 1, 2009, through June 30, 2010
CYMPO	July 1, 2009, through June 30, 2010

The Central Yavapai Metropolitan Planning Organization certifies that the 2011 Unified Planning Work Program for the Central Yavapai Region has been developed cooperatively and has provided opportunities for public participation.



## TRANSPORTATION PLANNING FUNDING SOURCES

**FHWA/ADOT/CYMPO** - ADOT receives Statewide Planning and Research funds (SPR) from FHWA and utilizes some of these funds with planning agencies to conduct 3-C transportation planning activities. Metropolitan Planning funds (PL) are apportioned to states on the basis of population in urbanized areas and relative to the amount of highway construction funds the state receives. ADOT maintains multi-year contracts with planning agencies to conduct transportation related planning activities within their region. These multi-year contracts utilize the PL and SPR funds received from FHWA.

Within the Central Yavapai region the predominant sources of funding are from ADOT and are PL and SPR monies. Unexpended funds from contracts are reserved in a "PL or SPR Balance" account for the region.

Total Estimated PL Balance as of FY 2010	<b>\$ 118,000</b>
Total Estimated SPR Balance as of FY 2010	<b>\$ 147,316</b>

March 2010

SPR funds are discretionary and typically administered by the state to carry out specific technical activities. Within the Central Yavapai region SPR funds will be used to conduct transportation planning activities and administer the program. SPR funds require a 20% local match and PL funds require a 5.7% local match, which in the case of this region is provided by the local governments.

**FTA/ADOT/CYMPO** – It is anticipated that Section 5303 transit funds will be used for transit planning purposes in the Central Yavapai region. Use of Section 5303 funds is earmarked for planning and technical studies related to urban mass transportation. They are filtered down from the Federal Transit Administration through ADOT to the regional planning agencies within the State. The funds require a 20% local match, which in the case of this region will need to be provided by the local governments.

Total Estimated 5303 Balance as of FY 2010	<b>\$ 103,208.27</b>
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Other funding sources available are typically applied to conduct specific planning activities, including these awarded on a competitive basis.

Beginning in 2003 with the inception of the MPO, Section 5307 transit funds were reserved on behalf of the CYMPO region; however, the first two years were shifted to neighboring Coconino County as the MPO was not in a position to be able to use or



match the funds at that time. CYMPO was approved by the Governor as the Designated Recipient on Oct. 15, 2007, which assigns the MPO the authorization to administer/distribute transit funds for FTA Section 5307. Grantee status was given to CYMPO on June 27, 2008, by the FTA Region 9 Administrator.

CYMPO applied for and received Section 5307 grants in both 2008 and 2009. All planning funds in those grants are reflected in the UPWP.

## **BRIEF STATUS OF FY-10 WORK ELEMENTS**

### **WORK ELEMENT 1**

#### **1.1 UNIFIED PLANNING WORK PROGRAM**

Annual Work Program was developed (prepared) in cooperation with member participants and planning partners. CYMPO Executive Board endorsement occurred on May 20, 2009.

#### **1.2 ADMINISTRATION, MANAGEMENT AND PROGRAM SUPPORT**

Support of program and planning activities was ongoing throughout the year.

#### **1.3 AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) REQUIREMENTS**

Eligible projects were prioritized and approved by committees, which were added to the Metropolitan Transportation Improvement Plan (MTIP); furthermore, the document amendment was codified by Statewide Transportation Improvement Program (STIP) amendment. Tasks included reporting as requested and support of the local jurisdiction receiving federal funds. Ongoing activity warranted information collaboration with State and Federal partners leading into a second round of funding.

### **WORK ELEMENT 2**

#### **2.1 TRANSIT SERVICES PLANNING AND COORDINATION**

The MPO provided program support for the LTAF, 5310, 5316, 5317 programs and processed the applications. The MPO staff monitored the 5307 process. Section 5307 funds were used to pay for Grant Management. This includes maintenance of the 2008 grant and development of the 2009 grant.

#### **2.2 HIGHWAY PERFORMANCE MANAGEMENT SYSTEM**

MPO facilitated training in December 2009 for local jurisdictions and monitored data collection.

#### **2.3 METROPOLITAN TRANSPORTATION PLAN (2030 PLAN)**

Discussions determined that working groups would meet to dialogue an approach to the update with the realization of a depressed economic climate; including, product outcome, RFP, consultant selection and costs to jurisdictions.

#### **2.4 AIR AWARE**



CYMPO staff collaborated with the Town of Prescott Valley for community information.

**WORK ELEMENT 3**

3.1 NO SPECIAL STUDIES IN THIS FISCAL YEAR.

**WORK ELEMENT 4**

4.1 MTIP DEVELOPMENT

The MTIP was developed in cooperation with the member participants and planning partners, and was adopted in June of 2009 with subsequent amendments throughout the year.



## CYMPO FY-11 WORK ELEMENTS AND TASKS

### WORK ELEMENT 1

#### **Support of the Transportation Planning Process**

This work element encompasses the administration and support of a multi-modal transportation planning process that is continuing, cooperative and comprehensive (3-C). A major goal of CYMPO is to promote transportation systems that maximize safety, mobility, accessibility, and the efficient use of public financial resources; and, to minimize air pollution and vehicle fuel consumption. This 3-C transportation planning process has been divided into the following tasks.

#### **TASK 1.1 UNIFIED PLANNING WORK PROGRAM**

##### **Objective:**

To prepare and continually maintain a Unified Planning Work Program (UPWP) that describes all transportation and transportation-related planning activities anticipated within the CYMPO planning region during the fiscal year for all funding sources. To develop, maintain, and complete the UPWP in conformance with applicable federal, state, and regional guidelines.

##### **Proposed Activities:**

1. Review and amend relevant sections of CYMPO's UPWP in order to meet new planning requirements and/or changing needs and circumstances pertinent to the region's transportation sector. Circulate revisions to the appropriate agencies for review and/or endorsement.
2. Develop a new UPWP for the CYMPO planning region covering the next program year prior to June 30. The development of a new UPWP will be prepared in cooperation with the M-TAC, T-TAC and ADOT, in congruency with FHWA and FTA.
3. Maintain financial elements for the UPWP; adjust allocations upon financial fluctuation, as needed.

##### **Work Cycle Scheduled Timeline:**

February to May

##### **Deliverables:**

1. Amendments to the current UPWP as necessary.
2. UPWP for the next program year (FY 2012).

**Responsible Staff:** All MPO Staff



**Funding Cost & Source:** \$22,419 - PL \$14,437, Local Match \$873; SPR \$4,437, **Local In-kind Match = \$1,109 (Member governments' staff time);** Section 5303 \$1,250, Local Match \$313

**Work Cycle Scheduled Timeline:** February through June

**TASK 1.2 ADMINISTRATION, MANAGEMENT, AND PROGRAM SUPPORT**

**Objective:**

This work task encompasses the administration, management and support for the ongoing operation of the Central Yavapai Metropolitan Planning Organization.

**Proposed Activities:**

The budget tables indicate the sources of revenue and what is to be accomplished. Prepare invoices respective to funding source and maintain record of revenues and expenditures; prepare and submit progress reports to ADOT.

Work includes support to the Executive Board, Technical Advisory Committees, Governor's Office, accounting, auditor, legal counsel, consultants, and special committees. Maintain insurance coverage for the MPO and Board members; update as needed. Provide information to the public, training to member participants as needed, and education opportunities for staff. Coordinate and consult with City, Town, County, Councils of Governments, State and Federal staff. Comply with Federal and State mandated programs and provide support to non-mandated programs when feasible; comply with Federal and State regulations regarding metropolitan planning. Provide support regarding the Transportation Enhancement Program and serve on the Transportation Enhancement Review Committee. Attend State Transportation Board meetings and Priority Planning Advisory Committee as necessary. Consider/facilitate Project Management Certification where feasible. Participate in National and Regional Planning Dialogues, Conferences and events (such as transportation summits). Provide coordination for annual events.

**Deliverables:**

Support to the Unified Planning Work Program and budget for fiscal year 2011.

**Responsible Staff:** All MPO Staff

**Funding Cost & Source:** \$146,003 – PL \$64,437, Local Match \$3,895; SPR \$54,437, Local Match \$13,609; Section 5303 \$7,700, Local Match \$1,925

**Work Cycle Scheduled Timeline:** Ongoing throughout the year



**Funding Table 1: Support of the Transportation Planning Process**

Task	PL	SPR	Section 5307	Section 5303	Local Match	Other Funding Source	Total
1.1 UPWP	\$14,437	\$4,437	-0-	\$1,250	\$2,295 \$1109 SPR in-kind	-0-	\$22,419
1.2 Administration	\$64,437	\$54,437	-0-	\$7,700	\$19,429	-0-	\$146,003
<b>Total</b>	<b>\$78,874</b>	<b>\$58,874</b>	<b>-0-</b>	<b>\$8,950</b>	<b>\$21,724</b>	<b>-0-</b>	<b>\$168,422</b>

**MPO Work Element 1**

**WORK ELEMENT 2**

**Regional Planning Activities**

This work element provides for the continuation and development of regional plans and data resources. All potential tasks will be directed towards compliance with the metropolitan planning requirements of SAFETEA-LU. Products will supplement and enhance the Metropolitan Transportation Plan.

**TASK 2.1 TRANSIT SERVICES PLANNING AND COORDINATION**

**Objective:** To undertake and coordinate transit planning activities.

**Proposed Activities:**

- Collaborate with FTA and ADOT regarding funding and eligibility requirements for grant and financial management.
- Facilitate training necessary to maintain compliance with all FTA and ADOT requirements
- Function as the regional human service transportation planning liaison for ADOT, assisting with outreach, coordination, and application review.
- Support connectivity and coordination among transit services within CYMPO region.
- Work on implementing a Mobility Management Action Plan through collaboration with regional transit providers.

**Deliverables:**

- Grant submittals and compliant grant management activities
- Sponsor or facilitate training opportunities



- Updated Coordinated Human Services/Public Transit Transportation Plan
- Mobility management program

**Responsible Staff:** Program Manager

**Funding Cost & Source:** \$50,000.00 - Section 5303 \$40,000; **Local In-kind Match = \$10,000 (Member governments' staff time, Mobility Management project staff time, Mobility Management Team time)**

**Work Cycle Scheduled Timeline:** Ongoing with emphasis between October and April

### **TASK 2.2 TRANSIT IMPLEMENTATION**

**Objective:** To initiate publicly funded regional transit services

#### **Proposed Activities:**

- Program support administration (grant management)
- Oversee work of transit development coordinator hired by Yavapai County through an IGA with CYMPO to do the following:
  - Provides leadership in recommending policies to the CYMPO Executive Board, as well as objectives and plans for the public transit program as identified by the CYMPO Board.
  - Plans, develops and administers a transit program that may include a paratransit/demand response system involving voucher and mileage reimbursement programs using Federal, State, or local funds. (This may begin with a pilot general public demand response program and the development of the components necessary for ADA Para transit services.)
  - Plans and administers a program using 5307 funds for transit related services for the general public thorough a Request for Information (RFI) and/or Request for Proposal (RFP) process.
  - Explores governance and funding options for an independent, regional public transit authority, and prepares information documents for CYMPO member agencies and staff.
  - Coordinates all required reporting efforts with the CYMPO staff, and remains current on all financial, regulatory and policy changes at the federal, state, and local levels that impact the transit program, including, but not limited to, the CYMPO triennial review, procurement, safety, civil rights, and program requirements.



- Accomplish various transit activities through the Transit Development Coordinator provided by Yavapai County.

**Deliverables:**

- Grant submittals and compliant grant management activities
- RFI/RFP for demand response/ADA compliance program
- Preferred governance and finance options for regional transit authority

**Responsible Staff:** Consultant and Transit Development Coordinator

**Funding Cost & Source:** \$125,000.00 - Section 5307 \$100,000, Local Match \$25,000

**Work Cycle Scheduled Timeline:** Ongoing with emphasis between October and April

**TASK 2.3 HIGHWAY PERFORMANCE MONITORING SYSTEM (HPMS)**

**Objective:** Report mandatory HPMS data to ADOT for inclusion into the State report to the USDOT.

**Proposed Activities:**

1. Facilitate annual training for HPMS training for county and municipal staff.
2. Monitor collection of local government highway data.

**Deliverables:** CYMPO area data being reported to ADOT for Federal use

**Responsible Staff:** All MPO Staff

**Funding Cost & Source:** \$1,786 – PL \$800, Local Match \$48; SPR \$750, Local Match \$188

**Work Cycle Scheduled Timeline:** November through March

**TASK 2.4 METROPOLITAN TRANSPORTATION PLAN (2030 PLAN)**

**Objective:** To maintain a regional long range plan until the new census data becomes available (2012 – 2013) at which time an update should occur putting the plan into a regular cycle.

**Proposed Activities:**

1. Convene a technical committee as needed to address issues and make recommendations to the Executive Board.
2. Conduct formal amendments and adjustments as necessary.
3. Follow the process and practices outlined in the Public Participation Plan <http://www.cympo.com/pdf/products/ppp2.pdf>.
4. Reproduce and distribute plan requests per a practical format: electronic, CD, or hard copy.



**Deliverables:** Metropolitan Transportation Plan

**Responsible Staff:** All MPO Staff

**Funding Cost & Source:** \$500 – SPR \$400, Local Match \$100

**Work Cycle Scheduled Timeline:** As appropriate

**TASK 2.5 STATE-WIDE TRANSPORTATION PLAN (WHAT MOVES YOU ARIZONA)**

**Objective:** To participate with the Arizona Department of Transportation (ADOT) in activities/strategies concentrating on a regional focus facilitating a state-wide long range plan (mandated every 5 years)

**Proposed Activities:**

1. Provide update to ADOT project team for stakeholder database.
2. Provide input to the project calendar of any presentations, meetings, or events; disseminate calendar information to elected officials and key leaders; identify standing meetings/events for speaking opportunities (i.e., Executive Board) to be placed on project calendar; facilitate coordination and presentation customizing to a regional perspective; develop a record of public comment received at local meetings for incorporation into the project; provide a CYMPO presence at local project events; review materials for use at local project events.
3. Review/suggest updates/edits.
4. Link WMYA website to CYMPO website for public involvement; provide regional presentations related to the project for uploading on the project website.
5. Develop local/regional specific newsletter content and provide to project team; distribute electronic and hard copies as appropriate.
6. Provide a standing agenda item at Executive Board meetings for a WMYA progress report; additionally, provide all rural COGs/MPOs are asked to provide an update on this process at the Rural Transportation Advocacy Council (RTAC).

**Deliverables:** State Long Range Transportation Plan (ADOT Product)

**Responsible Staff:** All MPO Staff

**Funding Cost & Source:** \$7,719 – PL \$2,800, Local Match \$169; SPR \$2,800, Local Match \$700; Section 5303 \$1000, Local Match \$250

**Work Cycle Scheduled Timeline:** January 2010 to June 2011

**TASK 2.6 LIVABILITY AND CLIMATE CHANGE**

**Livability**

**Objective:** To support the principles of sustainable development that focus on environmental quality, economic prosperity, and social equity. Transportation



planning efforts should work to integrate the areas of safety, land use, environment, the needs of disadvantaged populations, and economic development.

Climate Change

**Objective:** To address climate change adaptation at the start of the transportation planning process. This will improve decision-making and efficiency in terms of programs, and it will strengthen the analysis of project level decisions.

According to FHWA, there are four primary strategies to reduce green house gas (GHG) emissions from transportation:

1. Improve system and operational efficiencies
2. Reduce growth of vehicle miles traveled (VMT)
3. Transition to lower GHG fuels
4. Improve vehicle technologies

**Proposed Activities:**

1. Continue support for bicycle/pedestrian activities by assisting CYMPO members and community agencies with Transportation Enhancement and Safe Routes to School programs.
2. Work on transit activities that deliver a range of mobility options.
3. Enhance operational efficiencies such as signal timing.
4. Identify potential park and ride sites and work with local governments to promote their use.
5. Facilitate dissemination of air quality education materials

**Deliverables:**

1. Transportation Enhancement projects
2. Safe Routes to School projects
3. Air Quality materials

**Responsible Staff:** All MPO Staff

**Funding Cost & Source:** \$2,956 – PL \$430, Local Match \$26; Section 5303 \$2,000, Local Match \$500

**Work Cycle Scheduled Timeline:** Ongoing

**Funding Table 2:** *Regional Planning Activities*

Task	PL	SPR	Section 5307	Section 5303	Local Match	Other Funding Source	Total
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<b>2.1 Transit Services Planning &amp; Coordination</b>	-0-	-0-	-0-	\$40,000	\$10,000 All In-Kind	-0-	\$50,000
<b>2.2 Transit Implementation</b>	-0-	-0-	\$100,000	-0-	\$25,000	-0-	\$125,000
<b>2.3 HPMS</b>	\$800	\$750	-0-	-0-	\$236	-0-	\$1,786
<b>2.4 2030 Plan</b>	-0-	\$400	-0-	-0-	\$100	-0-	\$500
<b>2.5 WMYA</b>	\$2,800	\$2,800	-0-	\$1,000	\$1,119	-0-	\$7,719
<b>2.6 Livability</b>	\$430	-0-	-0-	\$2,000	\$526	-0-	\$2,956
<b>Total</b>	<b>\$4,030</b>	<b>\$3,950</b>	<b>\$100,000</b>	<b>\$43,000</b>	<b>\$37,881</b>	<b>-0-</b>	<b>\$188,861</b>

**MPO Work Element 2**



**WORK ELEMENT 3**

**Special Studies**

This work element provides for study of proposed infrastructure in the CYMPO region. Products will supplement and enhance the Metropolitan Transportation Plan.

**3.1 NO SPECIAL STUDIES AT THIS TIME**



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## **WORK ELEMENT 4**

### **Metropolitan Transportation Improvement Program**

As the lead transportation planning agency of Central Yavapai region, CYMPO is responsible for developing, amending, adjusting and maintaining the Metropolitan Transportation Improvement Program (MTIP). These efforts will be conducted cooperatively with the State, and local governments through the Technical Advisory Committee, which provides recommendations to the Executive Board.

### **TASK 4.1 MTIP UPDATE**

#### **Objective:**

To develop a staged, multi-year program of transportation improvement projects consistent with the Metropolitan Transportation Plan, EPA Air Quality Conformity Regulations and FHWA/FTA Planning Regulations.

#### **Proposed Activities:**

1. Solicit the submittal of transportation improvement projects from local governments and ADOT, which reflect investment in both the state and local systems; conflate the information into a draft.
2. Prioritize and program regional projects for STP funding.
3. Maintain financial element for all years of the MTIP; adjust allocations upon financial fluctuation, as needed.
4. Present draft document to the CYMPO for endorsement. CYMPO action requires a formal meeting of the CYMPO Executive Committee followed by a 30-day public review and comment period.
5. Follow the process and practices outlined in the Public Participation Plan <http://www.cympo.com/pdf/products/ppp2.pdf>.
6. Upon final approval, produce and distribute MTIP documents for federal, state and local agencies.
7. Conduct formal amendments and adjustments as necessary.

#### **Deliverables:**

1. FY 2010 - 2014 Metropolitan Transportation Improvement Program.
  - Develop and refine current procedures required for MTIP preparation
  - Incorporate new requirements
2. MTIP Amendments and adjustments as necessary.

**Responsible Staff:** All MPO Staff

**Funding Cost & Source:** \$47,529 estimated cost – PL \$35,095, Local Match \$2,121; SPR \$7,000, **Local In-kind match (Member governments' staff time) \$1,750**; Section 5303 \$1,250, Local Match \$313



**Work Cycle Scheduled Timeline:** February through June

**Funding Table 4:** *Metropolitan Transportation Improvement Program*

Task	PL	SPR	Section 5307	Section 5303	Local Match	Other Funding Source	Total
4.1 MTIP	\$35,095	\$7,000	-0-	\$1,250	\$4,184 \$1,750 in kind for SPR	-0-	\$47,529
<b>Total</b>	<b>\$35,095</b>	<b>\$7,000</b>	<b>-0-</b>	<b>\$1,250</b>	<b>\$4,184</b>	<b>-0-</b>	<b>\$47,529</b>

**MPO Work Element 4**

**CYMPO Operational Budget for FY2011 - \$278,712**



**Summary Budget  
Table 5**

**FUNDING BY WORK TASK AND FUNDING SOURCE**

Title	PL Funds	PL Match	SPR Funds	SPR Match	FTA 5303 Funds	FTA 5303 Match	FTA 5307 Funds	FTA 5307 Match	FY 2011 Total
<b>PROGRAM ADMINISTRATION</b>									
UPWP	\$ 14,437	\$ 873	\$ 4,437	\$ 1,109	\$ 1,250	\$ 313	\$ -	\$ -	\$ 22,418
Administration & Mgment.	\$ 64,437	\$ 3,895	\$ 54,437	\$ 13,609	\$ 7,700	\$ 1,925	\$ -	\$ -	\$ 146,003
<b>PUBLIC TRANSPORTATION PLANNING</b>									
Transit Services Planning	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 10,000		\$ -	\$ 50,000
Transit Implementation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 25,000	\$ 125,000
<b>DATA COLLECTION</b>									
HPMS	\$ 800	\$ 48	\$ 750	\$ 188	\$ -	\$ -	\$ -	\$ -	\$ 1,786
<b>LONG RANGE TRANSPORTATION PLAN</b>									
Transportation Plan - 2030	\$ -	\$ -	\$ 400	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 500
Statewide- WMYA	\$ 2,800	\$ 169	\$ 2,800	\$ 700	\$ 1,000	\$ 250	\$ -	\$ -	\$ 7,719
<b>ENVIRONMENTAL OVERVIEW</b>									
Livability & Climate Change	\$ 430	\$ 26	\$ -	\$ -	\$ 2,000	\$ 500	\$ -	\$ -	\$ 2,956
<b>SPECIAL PROJECT PLANNING</b>									
No special studies for FY-11									
<b>TRANSPORTATION IMPROVEMENT PROGRAM</b>									
MTIP	\$ 35,095	\$ 2,121	\$ 7,000	\$ 1,750	\$ 1,250	\$ 313	\$ -	\$ -	\$ 47,529
<b>TOTAL</b>									
	\$ 117,999	\$ 7,132	\$ 69,824	\$ 17,456	\$ 53,200	\$ 13,300	\$ 100,000	\$ 25,000	\$ 403,911

**\*\*The use of In-Kind for the match will occur whenever it is possible**

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