



# Action Taken

**Transit Technical  
Advisory Committee (T-TAC)  
Thursday, April 14, 2011  
8:00 AM**

**Town of Prescott Valley  
7501 E. Civic Circle  
Town Hall - Room #331  
Prescott Valley, AZ 86314**

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## MEMBERS PRESENT

Chairman	Mike Willett, Yavapai County
Vice-Chairman	Norm Davis, Town of Prescott Valley

## MEMBERS NOT PRESENT

Member	Craig McConnell, City of Prescott
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## CYMPO ATTENDEES

Administrator	Christopher Bridges
Program Coordinator	Jean Knight

## ADDITIONAL ATTENDEES

Prescott Transit	Steve Silvernale
Territorial Transit	Lindsay Bell
Citizens Tax Committee	Bill Warren

### 1. **CALL TO ORDER AND ROLL CALL**

Chairman Willett called the meeting to order at 8:00 AM. Jean Knight, CYMPO Program Coordinator, performed roll call.

2. **PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the T-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the T-TAC, subject to a time limit of three (3) minutes.

Public comment regarding transit was made by Bill Warren, Chairman for the Citizens Tax Committee. He discussed the negative impact buses have on air pollution and the number of people benefitting from transit is few. He felt it would be more advantageous to have the voucher system and putting funding into carpooling.

## ACTION

### 3. **APPROVAL OF MINUTES: Regular Meeting Minutes of March 10, 2011**

#### **MOTION**

Vice-Chairman Davis presented a motion to approve the Regular Meeting Minutes of March 10, 2011. The motion was seconded by Chairman Willett.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION / POSSIBLE ACTION**

**4. FY 12-16 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) – PUBLIC COMMENT PERIOD**

*Chris Bridges, CYMPO Administrator*  
(Task #4.1)

**MOTION**

Vice-Chairman Davis presented a motion to forward the MTIP to the Executive Board with the recommendation to approve. The motion was seconded by Chairman Willett.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. FY 12 UNIFIED PLANNING WORK PROGRAM AND BUDGET (UPWP) – PUBLIC COMMENT PERIOD**

*Chris Bridges, CYMPO Administrator*  
(Task #1.1)

**MOTION**

Vice-Chairman Davis presented a motion to forward the Work Program to the Executive Board with the recommendation to approve. The motion was seconded by Chairman Willett.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**6. SECTION 5310, 5316 AND 5317 GRANT REVIEW**

*Chris Bridges, CYMPO Administrator*  
(Task #2.1)

**MOTION**

Vice-Chairman Davis presented a motion to adopt the panel's recommendation and forward to the Executive Board for final approval. The motion was seconded by Chairman Willett.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION**

**7. FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*  
(Task #1.2)

**No action was taken.**

**8. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

*Chris Bridges, CYMPO Administrator*

**No action was taken.**

**9. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board Meeting: **Friday, April 15, 2011, Phoenix, AZ**
- Executive Board Meeting: **Wednesday, April 20, 2011, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ  
(*CYMPO Executive Board monthly meeting*)
- M-TAC Meeting: **Thursday, May 5, 2011, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ  
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- T-TAC Meeting: **Thursday, May 12, 2011, 8:00 AM**, Prescott Valley Town Hall, 3<sup>rd</sup> Floor, Room 331, 7501 E. Civic Circle, Prescott Valley, AZ  
(*CYMPO Transit Technical Advisory Committee monthly meeting*)

**10. CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A) (1))**

In order to discuss or consult with the attorneys or other designated representatives of the public body regarding, or to otherwise discuss or consider, the following:

- **Transit RFP Review of Final Response**  
(*Task #2.2*)

**MOTION**

Vice-Chairman Davis presented a motion to convene into executive session. The motion was seconded by Chairman Willett. (8:45 AM)

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**11. RECONVENE INTO REGULAR SESSION**

Reconvened into regular session at 9:50 AM.

**12. ACTION (IF ANY) RELATED TO EXECUTIVE SESSION ITEM**

**MOTION**

Vice-Chairman Davis presented a motion to forward the Best and Final offer, under the procurement process, to the Executive Board for their review and determination. The motion was seconded by Chairman Willett.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**13. ADJOURNMENT**

The meeting adjourned at 9:51 AM.