

CYMPO TRANSIT SYSTEM

GOVERNANCE and STAFFING

IMPLEMENTATION ISSUES

CYMPO TRANSIT SYSTEM GOVERNANCE

HOW DO WE RUN THE SYSTEM?

POSSIBLE SCENARIOS for GOVERNANCE

1. **Single entity** or each entity runs their own system
2. One entity runs the system and provides **service under contract** to the others
3. **CYMPO** runs the system
4. A **regional transit authority** is formed (**RTA**)
5. **Private sector** runs the system

OPERATIONS

Decentralized or Centralized?

- Individually run requires separate and distinct operations
- Centralized operations allows consolidated maintenance & dispatching facilities
- RTA formation allows centralization and the shift of liability from the entities or the CYMPO to the RTA
- Private sector provides everything

TRANSITIONS

Decentralized to Centralized

- Initial individual service could transition to regional through “service agreements” between entities
- RTA is formed later after service is regional
- Regional service provided by the private sector needs no transition and only needs regional oversight

GOVERNANCE

OTHER ISSUES

- Financial structure and relationship between the Federal Funds recipient and the provider, including oversight, needs to be defined

CYMPO
TRANSIT SYSTEM
STAFFING

WHO RUNS THE SYSTEM?

STAFFING

ADMINISTRATIVE AND OPERATIONAL

- Each entity hires their own staff
- One entity runs the system and provides staff under contract to the others
- CYMPO runs the system, hires staff
- The RTA hires staff
- Private sector provides staff

ADMINISTRATIVE POSSIBLE SCENARIOS

- Wait for the outcome of the Implementation study to decide on the administrator
- CYMPO hires a transit coordinator on a temporary basis to work on the implementation recommendations
- CYMPO hires a consultant on a temporary basis to work on the implementation recommendations
- CYMPO hires the administrator now
- The RTA hires the administrator if the RTA is formed in the beginning
- Private sector provides the administrator, with local, ADOT and FTA oversight

PROGRAM MGR TIME / PROJECT REQUIREMENTS

<u>Program Manager Current Responsibilities:</u>	<u>Hrs/Month</u>
• Program Coordination <i>LTAf, 5310, 5316, 5317, SRTS, AZ Rides, Regional Coordination Plan, Statewide Pedestrian Safety Plan</i>	25
• CYMPO Meeting Planning/Coordination	20
• Contact Database Development/Maint.	8
• T-TAC Staffing	8
• Website Maintenance	8
• New Website Development	60
• Communications	20
• Accounting & Finance	15
• Meeting Participation	20
• Administrative Training	8
*Estimated Total Hours/Month	192

<u>Transit/Grant Application:</u>	<u>Hrs/Month</u>
• FTA Grantee Request	
• Letter of No Prejudice	
• Proposed Project Budget Development	
• Project Level Description & Justification	
• Project Milestone Schedule	
• Environmental Review	
• Update MTIP, Board Approval, Approved STIP	
• Opinion of Counsel	
• Financial Capacity (Local Funds Availability)	
• Technical Capacity	
• Authorizing Resolution	
• Current Civil Rights submissions & approvals	
• Certifications & Assurances	
• Public Involvement Component	
• Staff Drug & Alcohol Testing Certification	
• Intergovernmental Review	
• Civil Rights Requirements	
• Private Enterprise Concerns	
• FTA Training	
*Estimated Total Hours/Month	200

*Based upon 40 hr week/ 160 hrs/month

Grant application must be submitted on the 1st day of each quarter; FTA approval by the last day of the quarter. Grant application must be submitted by March 1, 2008 to assure FTA approval prior to FY end and capture of FY05 5307 funding.



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Questions?