



CENTRAL YAVAPAI  
METROPOLITAN PLANNING ORGANIZATION

TECHNICAL ADVISORY COMMITTEE

Thursday, May 3, 2007

METROPOLITAN  
PLANNING  
ORGANIZATION

Prescott Council Chambers  
City Hall

201 S. Cortez St.  
Prescott, AZ 86303

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**AGENCY VOTING TAC MEMBERS PRESENT**

Chino Valley	Chairman Ron Grittmann
Yavapai County	Vice-Chairman Phil Bourdon
ADOT Prescott District	Alvin Stump
ADOT Transportation Planning Division	Sandra Gilbert
Prescott National Forest	Cynthia Moody
Prescott Valley	Norm Davis

**AGENCY VOTING TAC MEMBERS UNABLE TO ATTEND**

City of Prescott	Craig McConnell
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**AGENCY REPRESENTATIVES PRESENT (NON-VOTING)**

City of Prescott	Bob Bell, Bob Luzius
Federal Highway Administration	Jermaine Hannon
Yavapai County	Carol Springer, Chris Bridges, Shakeeb Shariff, Tom Thurman, Mike Willett

**ADDITIONAL ATTENDEES**

Citizens	Richard Straub, Sandy Willett
AGC	Joe Hughes
Dava & Associates	Gordon Bowers
DVCA	Walt Matthew
LWVCYC	June Ruth
Prescott Alternative Transit	Lisa Barnes
Prescott Daily Courier	Cindy Barks

**CYMPO STAFF**

Administrator	Jodi Rooney
Administrative Assistant	Joanne Scardina-Barr

**MEETING MINUTES**

- 1. CALL TO ORDER: 8:00 A.M.** **Ron Grittmann, Chairman**
- 2. ROLL CALL – Joanne Scardina Barr, CYMPO Administrative Assistant**
- 3. PUBLIC COMMENT:** *The public may comment on individual agenda items, as each item is considered by the TAC, subject to a time limit of three (3) minutes.*

Jermaine Hannon, Federal Highway Administration, encouraged representatives from all CYMPO agencies to attend the June 12-13, 2007 FHWA Integrating Freight Transportation Process workshop in Phoenix, AZ.

- 4. APPROVAL OF MINUTES: April 5, 2007**  
**MOTION:** Norm Davis introduced a motion approving the April 5, 2007, meeting minutes. Cynthia Moody seconded the motion.  
**VOTE ON THE MOTION:** The motion passed unanimously.

**5. FY08 UNIFIED PLAN WORK PROGRAM (UPWP)**

Jodi Rooney provided a brief overview of the FY08 UPWP highlighting the Program elements, tasks and budget component incorporated into this document. The Air Aware Program, a pilot program initiated by the Arizona Department of Transportation (ADOT) to develop an “action template” to sustain a clean air quality of life, is included into the UPWP for implementation and community outreach. However, existing staffing levels preclude implementation.

This document, upon approval, will be forwarded to ADOT, FHWA, and FTA. (ADOT is anticipating delivery by June 1, 2007).

**MOTION**

Phil Bourdon introduced a motion to approve the FY08 Unified Plan Work Program for Executive Board approval consideration. Norm Davis seconded the motion.

**VOTE ON THE MOTION**

The motion passed unanimously.

**6. TRANSIT STUDY**

Norm Davis remarked that at their April 18<sup>th</sup> meeting, the CYMPO Board adopted the Transit Study inclusive of all public comments received up through that meeting as an appendix item. The Board directed the Transit Working Group to develop a document summary to forward, along with the Transit Study to all CYMPO jurisdictions to review, respond and return to the Executive Board within 90 days of receipt. This document, along with the Transit Study Summary, was delivered to all elected officials by Friday, May 4, 2007. Responses are anticipated by August 3, 2007.

Based on the Transit Study data compiled and prepared by Nelson/Nygaard, Yavapai County projected financial information on transit alternatives #3 and #4 through 2025 including CYMPO member agencies respective financial commitments to aid in identifying possible funding sources. Further detailed financial analysis is needed for member jurisdictions and the public to make informed decisions on this Study.

**7. ADOT PROGRAMS: SECTIONS 5310, 5316 and 5317**

On April 30<sup>th</sup>, CYMPO staff and ADOT Representatives reviewed the 4 applications submitted by our region’s Human Service providers. These applications will now proceed to the ADOT Public Transportation Division for review along with other statewide applications for grant award consideration.

**8. 2030 LONG RANGE PLAN – SAFETEA-LU COMPLIANCE  
AMENDMENT TO IGA BETWEEN YAVAPAI COUNTY and CYMPO**

Mike Willett requested the TAC to consider approval of the Amendment of the original intergovernmental agreement dated May 17, 2004, between Yavapai County and CYMPO in order to bring the Regional Transportation Study into SAFETEA-LU compliance. On March 21<sup>st</sup> and April 2, the CYMPO Executive Board and Yavapai County Board of Supervisors, respectively, approved Change Order #1 with Lima & Associates for \$32,459.80. This Amendment will be forwarded to the Yavapai County Board of Supervisors and the CYMPO Executive Board for possible approval and execution.

**MOTION**

Phil Bourdon introduced a motion to recommend the IGA Change Order Amendment to the Executive Board for approval and execution. Norm Davis seconded the motion.

**VOTE ON THE MOTION**

The motion passed unanimously.

**9. AGENCY UPDATES**

ADOT-Prescott District, the Town of Prescott Valley, Town of Chino Valley, and Yavapai County provided updates on their transportation system projects and items of interest.

**10. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

- FY08-12 Metropolitan Transportation Improvement Program is out for public review and comment with all responses to be received on or before May 21, 2007.
- The application and submission period for Transportation Enhancement projects ends August 31, 2007. Louis Malloque, Right of Way Agent III ([lmalloque@azdot.gov](mailto:lmalloque@azdot.gov)) is the contact resource for the self-administering Right of Way function for Local Project Agreements respective to the Transportation Enhancement Program.
- The City of Prescott received a Safe Routes To School grant award for \$34,540. Lisa Barnes, Prescott Alternative Transit, prepared this grant submission.
- May is designated as “Bike Month” thanks to Prescott Alternative Transportation, a non-profit organization working to make central Yavapai County more bicycle and pedestrian friendly. There are daily events scheduled throughout May and more than 50 events scheduled for 2007.

**11. UPCOMING SCHEDULED MEETINGS**

- \* State Transportation Board, Friday, May 4, 2007, Proposed ADOT 5-Year Plan, Flagstaff, AZ.
- \* Executive Board: Wed, May 16, 2007, 6:00 p.m., Yavapai County Supervisors, Board Rm.
- \* State Transportation Board: Friday, May 18, 2007, Kingman, AZ.
- \*TAC: Thursday, June 7, 8:00 AM, Prescott Council Chamber .

**12. ADJOURN  
MOTION**

Norm Davis introduced a motion to adjourn the meeting at 8:30 a.m. Phil Bourdon seconded the motion.

**VOTE ON THE MOTION**

The motion passed unanimously.