



**METROPOLITAN
PLANNING
ORGANIZATION**

**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

TECHNICAL ADVISORY COMMITTEE

**Thursday, April 5, 2007
8:00 A.M.**

**Prescott Council Chambers
City Hall**

**201 S. Cortez St.
Prescott, AZ 86303**

AGENCY VOTING TAC MEMBERS PRESENT

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|--------------------------|------------------------------|
| Yavapai County | Acting Chairman Mike Willett |
| ADOT Prescott District | Bob LaJeunesse |
| City of Prescott | Craig McConnell |
| Prescott National Forest | Cynthia Moody |
| Prescott Valley | Norm Davis |

AGENCY VOTING TAC MEMBERS UNABLE TO ATTEND

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| ADOT Transportation Planning Division | Sandra Gilbert |
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AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

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| Yavapai County | Carol Springer, Nicole Russell, Shakeeb Shariff |
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ADDITIONAL ATTENDEES

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| Citizens | Mike Fann, Ron Lovelady, Doris Piatak |
| DVCA | Walt Matthew |
| LWVCYC | June Ruth |
| NAIC | Mike Wilkey |
| Prescott Alternative Transit | Lisa Barnes |

CYMPO STAFF

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|--------------------------|----------------------|
| Administrator | Jodi Rooney |
| Administrative Assistant | Joanne Scardina-Barr |

MEETING MINUTES

- 1. CALL TO ORDER: 8:04 A.M.** **Mike Willett, Acting Chairman**
- 2. ROLL CALL – Joanne Scardina Barr, CYMPO Administrative Assistant**
- 3. PUBLIC COMMENT:** *The public may comment on individual agenda items, as each item is considered by the TAC, subject to a time limit of three (3) minutes.*
- 4. APPROVAL OF MINUTES: March 1, 2007**
MOTION: Norm Davis introduced a motion approving the March 1, 2007, meeting minutes. Cynthia Moody seconded the motion.
VOTE ON THE MOTION: The motion passed unanimously.
- 5. METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**
Jodi Rooney, CYMPO Administrator, noted that the call for the FY08 Draft MTIP projects began on March 13, 2007. This annual document encompasses federal and state funded projects as well as locally funded projects and transit components for the next 5 years. As a dynamic document, this project list may be revised, however, to be included into ADOT's Statewide Transportation Program (STIP) the final MTIP must be adopted by the Executive Board and, following a 30-day public review period, submitted to ADOT by June 25, 2007. SAFETEA-LU compliance will begin on July 1, 2007.

MOTION: Norm Davis moved to forward the Draft FY08 MTIP with changes and additions for Executive Board consideration at their April 18, 2007 meeting. Craig McConnell seconded the motion.

VOTE ON THE MOTION: The motion passed unanimously.

6. DRAFT TRANSIT STUDY with PUBLIC COMMENT

Norm Davis provided historical background on the Transit Study since its inception. Most recently, the Draft Transit Study was made available for public review and comment. After reading several excerpts of the 700+ public comments received, public meeting attendees provided additional remarks.

If the TAC members determine the study to be complete and sufficient, the document, accompanied by the public comments received, would proceed to the Executive Board for consideration. If approved by the Board, the TAC's Transit Working Group would create a summary to send to each jurisdiction along with the final study.

It was noted, however, that CYMPO does not have the authority to designate or commit other than FTA funding sources for a transit system; that role lies with each local government member agency.

MOTION: Craig McConnell introduced a motion to approve the Draft Final Transit study with public comments for forwarding to the Executive Board for their consideration of final approval.

VOTE ON THE MOTION: The motion passed unanimously.

7. CORRIDOR STUDIES WORKING GROUP

The Corridor Studies Working Group met on March 26, 2007, to identify study criteria and review possible FY08 studies. It was the Working Group's determination that the SR169 Connector to Fain Road and the Chino Valley Bypass, as potential future new roadways, be forwarded to the TAC for review and possible recommendation to the Executive Board. These two projects can be studied simultaneously or concurrently, at the Board's discretion. The Glassford Hill Extension was not nominated since Yavapai County has completed the planning stages for this thoroughfare. Similarly, the Sundog Connector between Sundog Ranch Road in Prescott Valley and Prescott Lakes Parkway in Prescott has already proceeded beyond the preliminary corridor study stage of development.

MOTION: A motion was introduced by Craig McConnell and seconded by Norm Davis, approving the forwarding of the SR 169 Connector to Fain Road and the Chino Valley Bypass to the Executive Board for their consideration of directing commencement of initial corridor studies.

VOTE ON THE MOTION: The motion passed unanimously.

8. 2030 LONG RANGE PLAN – SAFETEA-LU COMPLIANCE

Mike Willett reported that on March 21, 2007 the Lima & Associates Scope of Work to bring the 2030 Long Range Plan into SAFETEA-LU compliance by July 1, 2007, received Board approval. The Yavapai County Board of Supervisors issued a change order to the original contract at their April 2, 2007, meeting effecting issuance of a Notice to Proceed to Lima & Associates.

Lima & Associates are now working on the SAFETEA-LU compliance order and will provide updates throughout the process.

9. FY07 UNIFIED PLAN WORK PROGRAM AMENDMENT (UPWP)

Jodi Rooney noted that in response to an Executive Order, the UPWP requires amendment to include additional funding of \$5,200 for AZ Rides public transportation coordination administered through

ADOT. The scope of effort required within this additional \$5,200 funding does not cover all the costs of coordinating the various programs within AZ Rides. At the request Norm Davis, CYMPO will determine the unfunded level and provide this information to the TAC and Executive Board.

MOTION: Norm Davis moved to approve this required UPWP amendment for Executive Board consideration at their April 18, 2007 meeting. Craig McConnell seconded the motion.

VOTE ON THE MOTION: The motion passed unanimously.

10. CYMPO FY08 PROJECTED OPERATIONS AND PROJECT EXPENSES

Jodi Rooney provided FY08 budgeting information for each CYMPO entity to aid with their respective budgetary process. This information is incorporated into the FY08 UPWP currently being drafted and scheduled to move through committee process in May in order to meet a June 1, 2007, deadline.

11. AGENCY UPDATES

ADOT-Prescott District, the Town of Prescott Valley, City of Prescott, and Yavapai County provided updates on their transportation system projects and items of interest.

12. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

- A State Transportation Board public hearing in Flagstaff scheduled on May 4, 2007, will provide the public an opportunity to comment on the proposed ADOT 5-Year Plan. Ms. Rooney plans to speak to the Board on creating a delegation to speak at the State Transportation Board meeting to support projects which would benefit the CYMPO planning area.
- CYMPO received a notice from ADOT announcing a public meeting convening on April 25, 2007, from 5:30 – 7:30 p.m. at the Yavapai County Board of Supervisor Room regarding the Governor's Executive Order on mass transportation.
- The AzTa Conference will be held in Sedona, AZ April 17 – 19, 2007.
- ADOT has expressed interest in accomplishing additional road safety audits. Anyone interested should contact ADOT.
- CYMPO will meet on April 10, 2007, with representatives from the Federal Highways Administration and ADOT for its annual review.
- The TIME Coalition is looking for a Yavapai County representative to join their group to review transportation system and associated issues.
- The Transportation Enhancement Review Committee (TERC) has announced a call for Round 16 project submissions due August 31, 2007.

13. UPCOMING SCHEDULED MEETINGS

* Executive Board: Wednesday, April 18, 2007, 6:00 p.m., Yavapai County Supervisors Board Room

* State Transportation Board: Friday, April 20, 2007, Phoenix

*TAC: Thursday, May 3, 2007, 8:00 AM, Prescott Council Chamber

14. ADJOURN

MOTION: Norm Davis introduced a motion to adjourn the meeting at 9:10 a.m. Cynthia Moody seconded the motion.

VOTE ON THE MOTION: The motion passed unanimously.