

**CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE**

Thursday, November 2, 2006

8:00 a.m.

**Prescott Council Chambers
201 S. Cortez St., Prescott, Arizona**

AGENCY VOTING TAC MEMBERS PRESENT

City of Prescott	Chairman Craig McConnell
Town of Chino Valley	Vice-Chairman Ron Grittmann
ADOT Prescott District	Dallas Hammit
ADOT Transportation Planning Division	Sandra Gilbert
Prescott National Forest	Cynthia Moody
Prescott Valley	Norm Davis
Yavapai County	Phil Bourdon

AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

ADOT	Bill Feldmeier
Federal Highway Administration	Jermaine Hannon
Yavapai County	Carol Springer, Thomas Thurman, Mike Willett, Chris Bridges, Shakeeb Shariff

ADDITIONAL ATTENDEES

DVCA	Walt Matthew
Citizens	Sandy Willett

CYMPO STAFF

Administrator	Jodi Rooney
Administrative Assistant	Joanne Scardina Barr

AGENDA ITEMS

1. CALL TO ORDER

Chairman McConnell called the meeting to order at 8:00 a.m.

2. ROLL CALL

CYMPO Administrative Assistant, Joanne Scardina Barr, called roll by jurisdiction. All were present with the exception of Dallas Hammit who arrived at 8:05 AM.

3. PUBLIC COMMENTS

Chairman McConnell explained that the public may comment on individual agenda items as each item is considered by the TAC, subject to a time limit of three (3) minutes.

**4. APPROVAL OF MINUTES OF THE TECHNICAL ADVISORY COMMITTEE
October 5, 2006**

Phil Bourdon noted that October 5, 2006, TAC Minutes required revision on Item #8 under the first bullet point regarding Projects that have already been scoped. Dallas Hammit noted that this item should be revised as:

- “Projects that have already been scoped and are ready to go to final design and construction. An example of these projects would be SR 89 from Hwy 89A to Chino Valley.”

MOTION

Norm Davis introduced a motion to approve the minutes of the October 5, 2006, TAC meeting as revised. Vice-Chairman Grittmann seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

5. ADOPTION OF THE LONG RANGE PLAN (2030 Travel Demand Model)

Mike Willett, Yavapai County

Mike Willett reported that CYMPO was contacted and met with the Federal Highway Administration (FHWA) after receiving a letter from that agency regarding options for SAFETEA-LU Compliance. As Yavapai County was the lead agency for the Long Range Plan, Mr. Willett also attended the meeting where FHWA asked CYMPO to consider delaying the adoption of the Long Range Plan until it was SAFETEA-LU Compliant.

Two options were presented by the FHWA:

- MPOs can amend their planning documents (i.e., Public Participation Plan, Long Range Plan, TIP, etc.) to be compliant with all SAFETEA-LU requirements. This should be done by July 1, 2007.

Or

- MPOs can initiate their one time SAFETEA-LU requirement waivers, continuing to operate under TEA-21 compliant planning documents (i.e., Public Participation Plan, Long Range Plan, TIP, etc...). Projects within the STIP/TIP can proceed, however, the STIP/TIP cannot be amended or revised after July 1, 2007, until all planning documents are SAFETEA-LU compliant. (This option allows document use for budgeting and studies.)

During the meeting, a “gap analysis” review of documents occurred with the FHWA remarking that the CYMPO documents were not “that far off” from meeting compliance. There are approximately 13 SAFETEA-LU items for compliance consideration.

Mr. Willett spoke with two consulting firms, including Lima & Associates who are the current consultants for the Long Range Plan, about SAFETEA-LU compliance. Neither firm is currently working on any plans to meet the FHWA requirements nor do they have any experience in bringing these documents into compliance. However, Lima & Associates have the necessary documentation stemming from their study which can be incorporated into the document to assist in satisfying the FHWA compliance items.

The County’s recommendation to the TAC is to continue with the adoption of the 2030 Plan and immediately seek a consultant for scope development, a cost estimate and to work towards document compliance without delay.

Chairman McConnell, Vice-Chairman Grittman, Phil Bourdon and Norm Davis all reiterated the need to move forward with the adoption of the 2030 Plan and effect document compliance as well as noting the negative impact to the local SATS, CYMPO member agency budget development, land use and transportation planning if adoption is delayed.

Sandra Gilbert noted that the SAFETEA-LU compliance is new to all MPOs and all Long Range Plans must be compliant by July 1, 2007.

Jermaine Hannon, Federal Highways Administration, remarked that the SAFETEA-LU rulemaking is not completed at this time and he is not aware of the completion date; nonetheless, the guidelines must be followed. In addition, he stated that CYMPO's documents are "close" to compliance, merely needing added language, environmental mitigation strategies and consultation discussion and documentation, although it is FHWA preference that the Public Involvement Plan be updated prior to the Long Range Plan adoption. Mike Willett noted that CYMPO does have a draft Public Involvement Plan which requires minimal updating to become SAFETEA-LU compliant. Once completed, this document can be used to run the other documents through the SAFETEA-LU compliance guidelines.

Chairman McConnell's review of the present status of the 2030 Plan noted:

- The 2030 Plan is out for public comment which ends November 17, 2006.
- The regular Executive Board meeting is scheduled for November 15th and therefore, the 2030 Plan would not be an action item on the Board agenda because the comment period is not completed.
- The November 15th Executive Board meeting agenda should include this subject as a discussion item along with the necessary supporting documentation, including the listing of the 13 guideline items.

The TAC agreed that prior to the November 15th Executive Board meeting, changes to the 2030 Plan seen as necessary for SAFETEA-LU compliance need to be identified and clarified so the Executive Board will have sufficient information available to provide the TAC with feedback before the next TAC meeting scheduled for December 7, 2006.

No public comments were given on this item.

6. **TRANSIT STUDY UPDATE**

Norm Davis, Prescott Valley

Norm Davis reviewed the Transit Study to date:

- Transit Study Kick-Off in May 2006.
- Public open houses were held in July 2006 in the Town of Prescott Valley, Town of Chino Valley and the City of Prescott where public comment on the Transit Study was gathered.
- Stakeholders and focus group meeting were held concurrently in July 2006.
- Nelson\Nygaard, the study contractor, developed an "Existing Conditions Report" and three (3) transit service alternatives which were presented to the CYMPO Executive Board on October 18, 2006.
- The three (3) transit service alternatives are now scheduled to be presented to the public on November 14-16, 2006 as follows:
 - Tues., Nov. 14 at Chino Valley Council Chambers, 3:00 PM – 7:00 PM
 - Wed., Nov. 15 at Prescott City Hall Council Chambers, 3:00 PM – 7:00 PM
 - Thurs., Nov. 16 at Prescott Valley Civic Center Community Room, 4:00 PM – 7:30 PM

The public is encouraged to comment on these three (3) service alternatives and information will be incorporated into the final document scheduled for completion in February 2007.

The October 18, 2006, Executive Board Meeting presentation materials are posted on the CYMPO website and Prescott Valley's Town News publication included information on the upcoming November Transit Open House meetings.

Ms. Rooney mentioned that a mayoral contingent made a transit site visit to Cottonwood and Sedona this week to review their respective transit systems.

7. TRANSPORTATION GROWTH & INTERCONNECTIVITY SUMMIT

Jodi Rooney, CYMPO

The Summit is scheduled for Tuesday, December 5, 2006, from 8:00 AM – 12:00 PM. In the past few months there have been other transportation summits around the region and state in regards to transportation recognizing the exponential growth which is outpacing our infrastructure. The Summit purposes are both to educate our legislators and business community, create an awareness of growth and challenges within the CYMPO Urbanized Area.

This Summit is currently in coordination with confirmed panelists and presenters:

- Representative Andy Biggs, House Transportation Chairman
- Victor Mendez, ADOT Director
- Marty Shultz, VP Government Affairs, Pinnacle West
- Elliott Pollack, Elliott D. Pollack & Company.

The Summit location was chosen for the convenience of the panelists and presenters as well as to facilitate attention and participation of the State Legislators. The agenda will be forthcoming.

8. AGENCY UPDATES

- Phil Bourdon mentioned that the joint project, with Yavapai County as the lead agency and the City of Prescott on Williamson Valley Road from Iron Springs to Pioneer Parkway passed 30% plans and is moving forward.
- Ron Gritman noted that Chino Valley's Small Area Transportation Study open house on October 17, 2006 was well received and the Study is on schedule for an early January 2007 adoption. The approximate boundary for this study is from Road 8 North down to Road 6 South from the base of the Sullivans to beyond the Willow Creek drainage basin.
- Norm Davis announced the along with the widening of Florentine Road, the new Events Center will have an open house the week of October 23rd with Hockey beginning on November 10, 2006.
- Dallas Hammit summarized the SR 69 barrier wall history and current status. In January 2006 ADOT began a Hazard Elimination Study (now called Highway Enhancement for Safety). In August 2006, the Executive Board and TAC received a summary of this Study. Presentations regarding this completed Study were provided to the City of Prescott, the Town of Prescott Valley and the Yavapai County Board of Supervisors with all three agencies offering comments and recommendations to ADOT. On Monday, November 6th, ADOT Director Mendez will be updated on the status of this project, with a decision expected at that meeting. It is important to note that unless the "crossover accidents" on SR 69 are

stopped with some type of barrier, Highway Enhancement for Safety (HES) funds will not be available and other funding will need to be identified.

PPAC, ADOT's Priority Planning Advisory Committee, recommends projects for their Five Year Program and changes. The SR 69/89 Traffic Interchange was reviewed and approved for addition to the FY2007 Five Year Program, with the recommendation scheduled to be acted upon by the State Transportation Board at their next meeting on November 17, 2006, in Wilcox. In addition, PPAC approved a budget increase for the SR 89 project (Chino Valley Center Street to Road 4 South) up to \$21 million, as well as a similar increase for the SR 89A project in Clarkdale to match current construction prices. These two projects will also be included as action items at the November State Transportation Board meeting.

- Chairman McConnell mentioned on behalf of the City of Prescott that the Iron Springs Road construction contract has been awarded with the "accelerated" schedule alternative. Notice to proceed is anticipated to be issued in December 2006. This project widens Williamson Valley Road from Gail Gardner Way up to the Williamson Valley intersection; and Williamson Valley Road past the school to Sidewinder Drive (traffic signal). The widening will proceed northerly of Sidewinder Drive in the future via City and County projects now being jointly designed.

9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Jodi Rooney, CYMPO

Jodi Rooney noted two items:

- The Safe Routes To School program is calling for projects with their application to be available the near future. The projects at this time are non-infrastructure; education based targeting Kindergarten through 8th Grade with funding available up to \$40,000. More information is available at CYMPO.
- The TERC (Transportation Enhancement Review Committee) meeting in October 2006 approved one of the three regional projects submitted. The approved Prescott Valley project is the "pipeline" Multiuse Path and will now proceed to the State Transportation Board for final approval.

Dallas Hammit announced that ADOT Director Victor Mendez became the President of AASHTO in October 2006.

10. UPCOMING SCHEDULED MEETINGS

Chairman McConnell reviewed the upcoming meeting schedule:

- * Executive Board: Wednesday, November 15, 2006, 6:00 p.m., County Supervisors Board Room.
- * Transit Study Open Houses:
 - Chino Valley – Tuesday, November 14, 2006 at 3:00 PM – 7:00 PM at the Chino Valley Council Chambers, 1020 West Palomino Road, Chino Valley, Arizona.
 - Prescott/Yavapai County – Wednesday, November 15, 2006 at 3:00 PM – 7:00 PM at the Prescott Council Chambers, 201 S. Cortez, Prescott, Arizona.

- Prescott Valley – Thursday, November 16, 2006 at 4:00 PM – 7:30 PM the Prescott Valley Civic Center Community Room, 7501 E. Civic Circle, Prescott Valley, Arizona.

* State Transportation Board: Friday, November 17, 2006, Wilcox @ 9:00 AM.

* TAC: Thursday, December 7, 2006, 8:00 a.m., Prescott City Hall.

11. ADJOURNMENT

There being no further business, the meeting adjourned at 8:50 a.m.

Craig McConnell, Chairman