

**CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE**

Thursday, July 6, 2006

8:00 a.m.

**Prescott Council Chambers
201 S. Cortez St., Prescott, Arizona**

AGENCY VOTING TAC MEMBERS PRESENT

City of Prescott	Chairman Craig McConnell
Town of Chino Valley	Vice-Chairman Ron Grittman
ADOT Prescott District	Dallas Hammit
ADOT Transportation Planning Division	Sandra Gilbert
Prescott National Forest	Cynthia Moody
Prescott Valley	Norm Davis
Yavapai County	Phil Bourdon

AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

Prescott	Bob Luzius, Bob Bell
Yavapai County	Carol Springer, Thomas Thurman, Shakeeb Shariff

ADDITIONAL ATTENDEES

AGC	Joe Hughes
Dava & Associates	Gordon Bowers
DVCA	Walt Matthew
Fann Contracting	Mike Fann
League of Women Voters	June Ruth
Northern Arizona Interfaith Council	Gwen Janes
Prescott Alternative Transportation	Lisa Barnes
Prescott Alternative Transportation	Derek Brownlee

MEMBERS OF THE PRESS

Cindy Barks, Courier

CYMPO STAFF

Public Works Administrative Assistant	Teresa Ogle
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AGENDA ITEMS

- 1. CALL TO ORDER**
Chairman McConnell called the meeting to order at 8:03 a.m.
- 2. ROLL CALL**
Chairman McConnell called roll by jurisdiction.
- 3. PUBLIC COMMENTS**
Chairman McConnell explained that the public may comment on individual agenda items as each item is considered by the TAC, subject to a time limit of three (3) minutes.
- 4. APPROVAL OF MINUTES OF THE TECHNICAL ADVISORY COMMITTEE**
– June 1, 2006

Norm Davis introduced a motion to approve the minutes of the June 1, 2006, TAC meeting as submitted. Vice-Chair Grittman seconded the motion. Motion passed unanimously.

5. **CYMPO 2030 REGIONAL TRANSPORTATION PLAN**

Mr. Bourdon reported that Lima & Associates was hired on behalf of CYMPO by Yavapai County acting as project manager for the regional study. Eight public meetings were held in 2005. Existing and future conditions of the roadway model were presented and comments were solicited from the public and agency representatives. After review of the public and jurisdictional comments from the meetings, Lima & Associates formulated two alternative roadway networks and two test networks for review during a second set of public meetings held in March of 2005. The comments from this second set of public meetings were incorporated into a draft 2030 Regional System by the consultant. This Regional Systems component of the study was presented to the CYMPO Technical Advisory Committee (TAC) at their June 1, 2006, meeting. The TAC recommended that the system be presented to the CYMPO member agencies for comment. On July 5, 2006, Lima & Associates presented to the Yavapai County Board of Supervisors. Comments were received from the Board of Supervisors and will be incorporated into the study. Meetings are also scheduled for the City of Prescott (July 25, 2006), Town of Prescott Valley (July 27, 2006) and the Town of Chino Valley (August 3, 2006) where comments will be solicited by Lima & Associates.

The next step following these meetings will be to develop a draft final report and executive summary incorporating all the comments from local jurisdictions and any public comments. This will be reviewed by the CYMPO TAC and presented to the CYMPO Executive Board for comment. The final report will be brought back to the Executive Board for formal approval.

Chairman McConnell inquired whether public input was part of yesterday's presentation given to the Yavapai County Board of Supervisors. Mr. Bourdon indicated that the presentation was given during a study session, and that the public had the opportunity to comment, although no one from the public attended. Chairman McConnell further questioned whether the public would still have an opportunity to provide comments, possibly through email to CYMPO. Mr. Bourdon confirmed that the public could provide comments, and that additional information could be found on CYMPO's website at www.cympo.com.

Chairman McConnell summarized the process for approval of the study. There will be a series of presentations to the elected bodies of the CYMPO members, followed by preparation of the draft final report for consideration by the Executive Board of CYMPO, and then submittal to the State. The objective is to complete this process in the September/October timeframe.

6. **DRAFT FISCAL YEAR 07-11 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

Phil Bourdon reported that Mike Willett with Yavapai County has been working with member organizations to compile a draft Metropolitan Transportation Improvement Program (MTIP). A draft was provided in the meeting package. The information incorporates and is consistent with both capital improvement plans of the CYMPO members, and the ADOT State Construction Program. The next step will be to recommend that the Executive Board approve release of the draft MTIP for public comments at their July 19, 2006, meeting. If so approved, a 30-day public review period would start. The deadline for completion of the MTIP is September 30, 2006.

Chairman McConnell indicated that this item was discussed at the June Executive Board meeting, with input received from the Executive Board. There was discussion about the approach, which is different this year. The document consists of two pages: the first page being Federal and State funded projects, the second page being locally funded projects on the regional system, which recaps the local investment in transportation. The MTIP draft will be on the CYMPO website by the time the public review period begins.

Chairman McConnell reiterated that the Federal and State funded projects on page one of the draft MTIP are aligned with the ADOT State Construction Program, so they are consistent, i.e., in FY07 the projects on MTIP include the SR89/89A traffic interchange, SR 89 Phase I widening from Chino Valley, and an enhancement project for a central core multi-use path in Prescott Valley. Chairman McConnell further commented that during the State Transportation Board meeting June 23, 2006, in Prescott, that board was asked to restore funding for the SR89/89A Traffic Interchange project to provide for construction in the upcoming fiscal year, FY2007. That has not occurred yet, so officially on the MTIP the project is shown in FY2009.

Ms. Gilbert pointed out that there are currently no projects listed in 2011. Mr. Hammit explained that this is a reflection of the current status of the 5 year plan for ADOT. Mr. Hammit indicated that none of the projects listed in 2010 are funded in ADOT's 5-year program either. Finally, he commented that Item 16 on the draft MTIP is a relatively small project for improvements to the SR69/169 intersection, and since ADOT District minor money is anticipated to be used, the project is not listed in the ADOT 5-year program.

MOTION

Phil Bourdon introduced a motion that the draft FY07-11 MTIP be forwarded to the Executive Board, recommending that it be approved for release for public comment. Mr. Hammit seconded the motion.

VOTE ON THE MOTION

Motion passed unanimously.

7. CYMPO REGIONAL TRANSIT STUDY

Mr. Davis provided an update on the current Regional Transit Study which is in progress. Consultant Nelson\Nygaard has been engaged. A kick-off meeting was held on June 2, 2006, and a scope of work has been prepared. Three public meetings are scheduled to elicit public input:

- Town of Chino Valley Council Chambers 3:30 p.m. - 7:00 p.m., July 11, 2006
- Prescott Valley Civic Center 3:00 p.m. - 7:00 p.m., July 12, 2006
- City of Prescott Council Chambers 3:00 p.m.- 7:00 p.m., July 13, 2006

The meetings will be held in an open house format with a presentation by the consultant.

Concurrent stakeholder and focus group meetings will also be held during this week. The consultant will interview stakeholders to determine their needs and existing conditions. Five focus groups have been created: older adults, persons under 55 with disabilities, youth 15-19, commuters/workers/college students, businesses and institutions. The consultant will compile information obtained from the public meetings, the stakeholder meetings, and the focus group meetings and create a context report and existing conditions report. Additional information can be found on the CYMPO webpage.

Ms. Rooney reiterated that the public is encouraged to attend these meetings and provide input.

Gwen Janes, Northern Arizona Interfaith Council, asked for clarification on the stakeholder groups and whether her group would be included. Mr. Davis explained that there are basically three different types of groups: current transit providers, chambers of commerce, and large trip-generating facilities (hospitals, colleges, etc.) Mr. Davis indicated that the consultant has been given Ms. Janes' contact information and they will be in touch with her to ensure the group is represented and provide her with a schedule of meetings.

8. DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)

Chairman McConnell stated that this program was discussed at the May 4, 2006, TAC meeting. At that time there was a very rough draft of the program distributed for comments. This document is the year's work program for CYMPO. It consists of four elements:

- transportation planning process - how CYMPO operates, what it has to do to comply with Federal rules pertaining to MPO's, and provides for administration and support. There has been some discussion for FY07 to add strategic planning – an analysis to focus on what the role of the CYMPO should be and how this contrasts with roles of member agencies. For example, some MPO's have transportation planning technical staff.
- regional planning activities – transit planning study, annual highway performance monitoring system, i.e., pavement management
- special studies – in FY06 there was a safety study for SR69 that was taken over by ADOT
- metropolitan transportation improvement program

The TAC will need to consider the UPWP for the upcoming year at their September 2006 meeting.

9. TRANSPORTATION ENHANCEMENT SUBMITTAL DEADLINE: JULY 21, 2006 (ROUND 14)

Ms. Rooney indicated that there is a July 21, 2006, deadline for any projects to be sent to NACOG. Prescott Valley may have one or two projects to submit. Other member agencies that have projects to submit will need to do so as soon as possible. Additional information may be found at www.adotenhancement.com.

Chairman McConnell stated that transportation enhancement projects have been discussed by the TAC several times during the past year. One key aspect is that a local sponsor (CYMPO member) must endorse each project. For example, if a member of the community prepares a transportation enhancement application, they must secure support of a CYMPO member as a project sponsor.

Mr. Davis stated that projects that the Town of Prescott Valley has just completed are a 10-foot concrete multi-use path which was completed earlier this spring, and a central core path adjacent to Lake Valley Road.

Vice-Chair Gritman added that the Town of Chino Valley supported landscaping enhancement of the SR 89 project with this type of grant.

Mr. Bourdon added that the County was successful with a path project in Cornville, and they are also using these funds for a bridge rehabilitation project on Wagner Road, east of Kirkland Junction.

10. AGENCY UPDATES

Chairman McConnell requested an update on the prospective allocation of additional highway money recently made available by the Governor and Legislature through the State Transportation Board. Mr. Hammit indicated that the subject is expected to be next addressed in a study session of that board, probably at or in conjunction with their July meeting in Show Low. Of the \$300+ million of additional funding, the amount available to the "thirteen other counties" (rural Arizona, other than Pima and Maricopa) was only \$12 million, which is much less than had been expected. The US60 Gonzales pass project and SR89/69 Traffic Interchange projects will be discussed at the same study session. TAC will be notified when the study session is scheduled.

Mr. Hammit reported that State projects will include:

- HES project on SR69 - a safety study including retrofitting. An update will be given to the Prescott City Council on July 18, 2006.
- SR89 project at Sundog - paving and ACFC resurfacing will be completed next week.
- SR89/89A Traffic Interchange - will advertise late this month/early August for construction.
- SR89 Widening in Chino Valley from Center Street to Road 4 South – when construction dollars were moved, design dollars were not moved, so money just became available at the first of this fiscal year. A request for proposal will go out this month. The decision has not been made as to whether this will be a CM at Risk project.

Vice-Chairman Gritman reported that a Chino Valley Small Area Transportation Study update will be presented to their Council and the Yavapai County Board of Supervisors on August 3, 2006.

Mr. Bourdon reported that Yavapai County completed the Iron Springs Road friction course, and a box culvert in Diamond Valley. Additional street projects will begin now that the budget is approved.

Chairman McConnell reported that the City of Prescott has some notable projects coming up which are anticipated to be released for bid this summer: East and West Gurley Street overlay, Iron Springs Road project, and Copper Basin Road widening.

11. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Ms. Rooney stated that as a Metropolitan Planning Organization, there is interest not only in the projects happening within the CYMPO planning area, but also in our environs. ADOT and Federal Highway are in the initial stages of an engineering environmental study for widening of Interstate 17, between New River and Cordes Junction. As changes to this gateway would dramatically affect our region, Ms. Rooney plans to attend a meeting on this project on July 13, 2006, at the Mayer High School at 6:00 p.m.

12. UPCOMING SCHEDULED MEETINGS

Chairman McConnell stated that the Executive Board will be meeting on Wednesday, July 19, 2006, at 6:00 p.m., at the County Supervisors Board Room. The draft Metropolitan Transportation Improvement Program (MTIP) will be discussed. The State Transportation Board will hold its next regular meeting on Friday, July 21, 2006, 9:00 a.m. in Show Low, with a possible study session on the FY07-11 State Construction Program. The next regular TAC meeting is scheduled for Thursday, September 7, 2006, 8:00 a.m., in the Prescott Council Chambers.

14. ADJOURNMENT

There being no further business, the meeting adjourned at 8:55 a.m.

Craig McConnell, Chairman