



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**EXECUTIVE BOARD MEETING
Wednesday, July 18, 2007
6:00 PM**

**Yavapai County Administration Bldg.
Supervisors Boardroom**

**1015 Fair Street
Prescott, AZ 86303**

BOARD MEMBERS PRESENT:

Town of Chino Valley	Karen Fann, Chairperson
City of Prescott	Bob Roecker, Alternate for Vice-Chairperson Bell
Yavapai County	Carol Springer, Secretary-Treasurer
State Transportation Board	Bill Feldmeier
Town of Prescott Valley	Mike Flannery, Member

BOARD MEMBERS UNABLE TO ATTEND:

City of Prescott	Bob Bell, Vice-Chairperson
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AGENCY REPRESENTATIVES PRESENT:

ADOT – Prescott District	Dallas Hammit
City of Prescott	Councilman Bob Luzius, Craig McConnell
Town of Chino Valley	Ron Grittmann
Town of Prescott Valley	Norm Davis
Yavapai County	Phil Bourdon, Mike Willett, Chris Bridges, Elise Link

STAFF PRESENT:

CYMPO Administrator	Jodi Rooney
CYMPO Admin. Assistant	Joanne Scardina-Barr
CYMPO Intern	Brandon Vaughn

ADDITIONAL ATTENDEES:

Citizen	Patrick Scardina, Sandy Willett
DVCA	Walt Matthews
NAIC	Gwen James, Doris Piatak
Prescott Courier	Cindy Barks
PTA	Jack Silvernale, John Silvernale
Territorial Transit	Lindsey Bell

MEETING MINUTES

CALL TO ORDER

Chairperson Fann called the meeting to order at 6:00 p.m.

1. INTRODUCTION

The Board members, CYMPO Staff and elected officials were introduced.

2. ANNOUNCEMENTS and CYMPO Updates

- FY2008 LTAF II preliminary estimated funding is anticipated to be approximately \$10 Million.
- Transportation Enhancement submittals due to CYMPO no later than August 8 with final submissions due to ADOT by August 31, 2007. The Transportation Enhancement Review Committee (TERC) meeting is scheduled for October 2007, in Yuma, Arizona. Funding awards are determined at that meeting with final approval at the December 2007 State Transportation Board meeting.
- The Pinal County Transportation Summit is scheduled for August 2, 2007 in Maricopa, AZ.
- AAED Northern Arizona luncheon scheduled for September 12 at Little America Resort, Flagstaff, AZ, with guest speaker Marty Schultz, Pinnacle West.
- On September 7, 2007, a COG/MPO roundtable discussion will be held in Phoenix, AZ regarding transportation reauthorization.

- 3. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Jack Silvernale, PTA, Prescott, AZ commented on the very successful July 17, 2007, City of Prescott transit work study session.

4. APPROVAL OF MINUTES: June 20, 2007, Minutes
MOTION

Board member Flannery introduced a motion approving the June 20, 2007, Executive Board meeting minutes. Board member Roecker seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

5. AUGUST RECESS

Jodi Rooney, CYMPO

Typically, the Executive Board recesses during the month of August unless an urgent matter requires consideration. At this time, there are no approaching deadlines due prior to the September 19, 2007, meeting. Following discussion, the Executive Board agreed not to hold an Executive Board meeting in August. The Board also directed the Transit Working Group to convene in preparation for Executive Board review of the Transit Study jurisdictional responses at their September 19, 2007, meeting.

John Silvernale, representing Steve Silvernale, PTA, remarked that there are other options available in addition to the four transit alternatives noted in the Transit Study and requested that the Board consider extending an invitation to Steve Silvernale to attend the upcoming Transit Working Group meeting yet to be scheduled.

In response, Chairperson Fann noted that although Transit Study consultant, Nelson/Nygaard, delineated only four (4) transit alternatives, variations on those options can be proposed and considered. Although the Transit Working Group is composed of the technical members of the various jurisdictions, Mr. Silvernale will be invited. The Board directed the Transit Working Group to compile the jurisdictional responses to the Transit Study and propose possible next steps for Technical Advisory Committee and Executive Board review and consideration.

6. STAN FUNDING and TRANSPORTATION FUNDING AVAILABILITY - ACCELERATION OF PROJECTS

Jodi Rooney, CYMPO

With the announcement of STAN Funding availability and the passage of the AZ State Budget to include a \$500M bond approval, at their July 5, 2007, meeting, the Technical Advisory Committee identified three (3) projects for possible funding acceleration for Executive Board consideration.

Based upon the TAC recommendation, an observation that STAN Funding eligibility is limited to projects already in the ADOT Five-Year Program, and other Executive Board discussion, the following motion was presented.

MOTION

Board member Flannery introduced a motion to approve the following Yavapai County roadway projects for consideration under both funding options. Board member Roecker seconded the motion.

STAN

- State Route 89 Chino Valley town limits to State Route 89A

Bond Refinancing

- State Route 89 Chino Valley town limits to State Route 89A
- Widening of State Route 69 from State Route 169 to State Route 69/89 Interchange
- Viewpoint State Route 89A Traffic Interchange.

VOTE ON THE MOTION

The motion passed unanimously.

This approved project list will immediately be forwarded to ADOT for accelerated funding consideration.

7. BqAZ RESOLUTION

Jodi Rooney, CYMPO

The purpose of the Statewide Intrastate Mobility Reconnaissance Study is to develop a long-range vision that links land use, the economy, and transportation infrastructure in AZ driven by sustainable community and economic development. The COGs/MPOs are collaborating in this study and showing support via resolution.

MOTION

Board member Roecker introduced a motion to adopt the resolution as it stands. Board member Springer seconded the motion

VOTE ON THE MOTION

The motion passed unanimously.

8. SECTION 5307 FEDERAL TRANSIT ADMINISTRATION FUNDING

Jodi Rooney, CYMPO

Based upon the numerous conversations with Jim Dickey, ADOT, Jeff Meilbeck, NAIPTA, and Hymie Luden, FTA, and receipt of the letter from Jim Dickey, the CYMPO letter dated June 20, 2007, approved by the Executive Board and subsequently signed by Chairperson, Karen Fann, was sent to

Jim Dickey, ADOT, requesting the transfer of FY04 – 5307 funds in the amount of \$532,381.00 to NAIPTA.

Other young MPOs, unable to obtain designee status and utilize allocated funding, have similarly transferred their 5307 funds to other Arizona entities in previous years. Lindsey Bell noted her concern for the transferring of future funds and proposed CYMPO create designation process benchmarks to track and assure the securing of allocated funds.

With the addition of a Program Manager position, Jodi Rooney, CYMPO Administrator, anticipates achieving designee status during FY2008, and extended an invitation to Lindsay Bell to assist with this grant process given her extensive transit experience.

The Executive Board requested monthly updates on the 5307 designation process.

9. CYMPO STRATEGIC PLAN

Jodi Rooney, CYMPO

Development of a draft strategic plan to formulate essential decisions and actions that shape and direct our organization is in progress. This plan is intended to specifically encompass: the role of CYMPO, detailed description of its functions, and outcomes planned to be achieved, both present and future. This management tool requires collaboration between the Board and its respective TAC members for further plan development through a work session.

The Executive Board determined that a joint Executive Board/TAC work session is to be scheduled on an annual basis with the Technical Advisory Committee to determine the dates of this first meeting.

10. 2030 LONG RANGE PLAN – SAFETEA-LU COMPLIANCE

Mike Willett, Yavapai County

The consultation process is complete; upon review, the TAC approved rolling this component into the 2030 Plan for Executive Board consideration. This document has incorporated all revisions requested by the TAC.

MOTION

Board member Springer moved to approve the SAFETEA-LU Compliance document with appendices to amend the 2030 Long Range Plan. Board member Feldmeier seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

11. CYMPO PLANNING BOUNDARY

Jodi Rooney, CYMPO

The Planning Boundary Working Group convened in June to revisit the boundary, at which time they bumped it out on the NW due to projected development and on the SW to take in the full corporate limits of Dewey-Humboldt. For planning purposes, this boundary needs to be periodically reviewed to reflect the potential of future development over a 20-year span. In high growth areas, it may be reviewed and modified more frequently instead of waiting for a census update. The TAC approved recommendation of this revised Planning Boundary for Executive Board consideration at their July 5, 2007, meeting.

The Board requested that discussion of future Planning and Study Boundary areas be addressed at the upcoming annual joint Executive Board/TAC work session along with the scheduling of the 2008 Long Range Plan process.

MOTION

Board member Springer introduced a motion to approve the CYMPO Planning Boundary expansion. Board member Roecker seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously

12. UPCOMING MEETINGS

- * State Transportation Board: Friday, July 20, 2007, Payson, AZ.
- * TAC: Thursday, September 6, 2007, 8:00 AM, Prescott Council Chambers
- * Executive Board: Wednesday, September 19, 2007, 6:00 p.m., Yavapai County Supervisors Board Room
- * State Transportation Board: Friday, September 21, 2007, Sedona, AZ

13. ADJOURNED

The meeting adjourned at 7:05 PM.