



**METROPOLITAN
PLANNING
ORGANIZATION**

**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**EXECUTIVE BOARD MEETING
MINUTES**

**Wednesday, April 18, 2007
6:00 PM**

**Yavapai County Administration Bldg
Board of Supervisors**

**1015 Fair Street
Prescott, AZ 86303**

BOARD MEMBERS PRESENT:

Town of Chino Valley	Karen Fann, Chairperson
City of Prescott	Bob Roecker (Alternate for Bob Bell, Vice-Chairperson)
Yavapai County	Carol Springer, Secretary-Treasurer
Town of Prescott Valley	Mike Flannery, Member
AZ State Transportation Board	William (Bill) Feldmeier, Member

AGENCY REPRESENTATIVES PRESENT:

ADOT Prescott District	Janet Doerstling
City of Prescott	Craig McConnell
Town of Prescott Valley	Norm Davis
Yavapai County	Phil Bourdon, Mike Willett, Chris Bridges, Elise Link
Yavapai County Board of Supervisors	Thomas Thurman

STAFF PRESENT:

CYMPO Administrator	Jodi Rooney
CYMPO Admin. Assistant	Joanne Scardina-Barr

ADDITIONAL ATTENDEES:

Citizen	T. Aldington, Alan Dubiel, Sandy Willett
League of Women Voters	June Ruth
People Who Care	Ron Rectelf
NAIC	David Quinn, Doris Piatak, Roger Robinson, Thelma Robinson, Gladys Miller

CALL TO ORDER

Chairperson Fann called the meeting to order at 6:04 p.m.

1. INTRODUCTION

The Board members and attending elected officials were introduced.

2. ANNOUNCEMENTS and CYMPO UPDATES

- Governor's Executive Order on Statewide Transit, Commuter Rail and Light Rail public meeting is scheduled for Wednesday, April 25, 2007, from 5:30 p.m. to 7:30 p.m., at the Yavapai County Supervisors Board Room.
- Arizona Transportation Association's (AzTA) annual conference is being held in Sedona, April 17-19, 2007.

- 3. CALL TO PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance. All remarks shall be addressed to the Board as a whole and not to any member thereof, and limited to three (3) minutes unless the Chairman grants additional time.

4. APPROVAL OF MINUTES

MOTION

Board Member Springer introduced a motion to approve the Executive Board Meeting minutes of March 21, 2007. Board Member Roecker seconded the motion.

VOTE ON THE MOTION

The motion was unanimously approved.

5. DRAFT TRANSIT STUDY WITH PUBLIC COMMENTS

Norm Davis presented a brief background on the Transit Study. Upon the completion of the Draft Transit Study public comment period, comments received were compiled by consultants Nelson/Nygaard and incorporated into the document. Upon approval of the Executive Board, the study will be ready for printing and distribution.

Dave Maurer, CEO of the Prescott Chamber of Commerce, David Quinn, representing the NAIC and June Ruth, representing the Yavapai County League of Women Voters, presented public comments.

Pursuant to Board discussion, the Transit Working Group will develop a summary paper including the transit alternatives and estimated local costs for distribution to each jurisdiction to accompany the Final Transit Study, for their review and consideration. The Executive Board would ask that after review, each entity provide a response to the Board within 90 days of document receipt. CYMPO does not have the authority to commit local funding sources for a transit system, which is the prerogative of each member agency.

MOTION

Board Member Springer introduced a motion to adopt the Transit Study incorporating all public comments received up through this evening's meeting as an appendix. In addition, the Board directed the Transit Working Group to develop a document summary to forward, along with the Transit Study, to all CYMPO local jurisdictions to review, respond and return to the Executive Board within 90 days of receipt. Board Member Roecker seconded the motion.

VOTE ON THE MOTION

The motion passed unanimously.

Board Member Feldmeier remarked that he is removing himself from future discussions or implementation on this project as ADOT is not a CYMPO entity providing local financial support.

6. DRAFT METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Annually, a 5-year list of proposed capital projects is developed by each entity and incorporated into one document known as the MTIP. Projects within this document are displayed by transportation mode and funding: Federal and State, local, unfunded projects, and, transit components. This year's document also includes a historical and future funding element. Once finalized, this document is submitted to ADOT for incorporation into the STIP (State Transportation Improvement Program).

At their April 5 meeting, the TAC approved this draft document for Board consideration, to be followed by a 30-day public review. At the conclusion of the public review period, comments received will be forwarded to the appropriate jurisdiction for response.

MOTION

Board Member Feldmeier introduced a motion to approve the Draft MTIP and to commence the 30-day public review period from April 19 – May 21, 2007. Board Member Springer seconded this motion.

VOTE ON THE MOTION

The motion was approved unanimously.

7. CORRIDOR STUDIES WORKING GROUP

Jodi Rooney reported that the Corridor Studies Working Group met on March 26th and reviewed possible FY08 studies. It was the Working Group's determination that the SR169 Connector to Fain Road and the Chino Valley Bypass be priority studies. At the April 5th TAC meeting, the Committee approved forwarding these recommendations to the Executive Board for review and consideration of approval, whether to be studied simultaneously or separately, and to direct a request for statements of qualifications (RSOQ) to commence work. These studies will be performed in cooperation with ADOT to eliminate duplication of effort.

MOTION

Board Member Flannery introduced a motion to approve the simultaneous study of the SR 169 Connector to Fain Road and the Chino Valley Bypass dependent upon the cost estimate received from consultants via a request for statements of qualifications (RSOQ). Board Member Springer seconded the motion.

VOTE ON THE MOTION

The motion was unanimously approved.

8. 2030 LONG RANGE PLAN – SAFETEA-LU COMPLIANCE

Mike Willett, Yavapai County, reported that the Yavapai County Board of Supervisors approved the Lima & Associates contract amendment to add the SAFETEA-LU scope of work at their April 2, 2007, meeting for the purpose of bringing the Travel Demand Model into compliance by July 1, 2007. The consultants have commenced their work on this element. An amendment to the contract will be presented to the Board of Supervisors and the CYMPO Executive Board at their next regularly scheduled meetings.

9. FY07 UNIFIED PLAN WORK PROGRAM AMENDMENT: AZ RIDES

In view of the extra cost and effort required for the AZ Rides initiative, \$5,200 is being provided to CYMPO for public transportation coordination. This federally mandated program stems from the United We Ride initiative. Jodi Rooney noted that this funding provides approximately 50% of expected costs of necessary coordination. Receipt of these funds requires amending the current FY07 UPWP.

MOTION

Board Member Springer presented a motion to approve the FY07 UPWP Amendment; seconded by Board Member Feldmeier.

VOTE ON THE MOTION

The motion passed unanimously.

10. CYMPO FY08 PROJECTED OPERATIONS AND PROJECT EXPENSES

In order to provide FY08 budgeting information for each CYMPO entity, staff compiled an FY08 Projected Revenue/Expense and Match worksheet for TAC and Executive Board review and comment. The FY08 UPWP is currently being drafted and is scheduled to move through committee and board process in May in order to meet the Federal June 1, 2007, deadline.

11. STATE TRANSPORTATION BOARD PUBLIC HEARINGS

The Arizona Department of Transportation has begun a series of Public Hearings on the Tentative 2008-2012 Five-Year Transportation Facilities Construction Program. Mike Willett provided an update from the April 13th Tucson hearing that included proposed funding for the following projects:

- I-17 Black Canyon City to Cordes Junction widening project, \$9.5M in 2012
- I-17 Cordes Junction Traffic Interchange, \$23.7M in 2008
- SR89 Chino Valley to Hwy 89A widening (6.6 miles), \$15M in 2012
- Yavapai Countywide projects receiving \$87.5M from 2008-2012

Although funding gaps are likely, inclusion in this Program allows eligibility for STAN Funding acceleration if available.

Two final public hearings are scheduled: April 20 in Phoenix and May 4 in Flagstaff. The Board is asked to consider sending a delegation to the Flagstaff meeting on May 4th to promote the Yavapai County projects prior to the State Transportation Board's adoption of the Five-Year Program. Jodi Rooney will coordinate this May 4th Flagstaff delegation.

12. CYMPO FEDERAL AND STATE REVIEW

Representatives from the Federal Highway Administration (FHWA) and Arizona Department of Transportation (ADOT) along with Jodi Rooney, Joanne Scardina-Barr, Phil Bourdon (Yavapai County) and Mike Willett (Yavapai County) provided a CYMPO annual review of accomplishments, work products and future goals.

Jodi Rooney noted that at this meeting a cursory program list was compiled indicating the level of importance of each product and program. Resulting from this review, the majority of the 28 projects listed are either mandated or "strongly suggested" with implied political and funding repercussions if the requirements are not met. Additional staffing and/or outside contracting services will be required to meet these program requirements. Further consideration and discussion of these program demands and staffing/resource requirements will continue at the TAC and Executive Board May meetings.

13. UPCOMING MEETINGS

- * State Transportation Board: Friday, April 20, 2007, Phoenix, AZ
- * Governor's Transportation Plan Public Participation, April 25, 2007, Yavapai County Administration Bldg.
- * TAC: Thursday, May 3, 2007, 8:00 AM, Prescott Council Chambers
- * State Transportation Board, Friday, May 4, 2007, Proposed ADOT 5-Year Plan, Flagstaff, AZ
- * Executive Board: Wednesday, May 16, 2007, 6:00 p.m., Yavapai County Supervisors Board Room
- * State Transportation Board: Friday, May 18, 2007, Kingman, AZ

14. ADJOURNMENT

Chairperson Fann adjourned the meeting at 7:15 p.m.