

**CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
EXECUTIVE BOARD**

June 21, 2006

6:00 p.m.

Yavapai County Boardroom
1015 Fair Street, Prescott, AZ

BOARD MEMBERS PRESENT:

Town of Chino Valley

City of Prescott

Yavapai County

Town of Prescott Valley

AZ State Transportation Board

Karen Fann, Chairman

Bob Bell, Vice-Chairman

Carol Springer, Secretary-Treasurer

Mike Flannery, Member

Bill Feldmeier, Member

AGENCY REPRESENTATIVES PRESENT:

ADOT Prescott District

Prescott

Prescott Valley

Yavapai County

Dallas Hammit

Craig McConnell

Norm Davis

Phil Bourdon, Chris Bridges, Mike Willett

STAFF PRESENT:

CYMPO Administrator

CYMPO Administrative Assistant

Jodi Rooney

Katherine White

ADDITIONAL ATTENDEES:

Citizen

DVCA

League of Women Voters

NAIC

Prescott Alternative Transportation

Jack and Mariann Littell, Sandy Willett

Walt Matthew

June Ruth

Doris Piatak, Roger and Thelma Robinson

Jim Warrick

MEMBERS OF THE PRESS:

Lauren Millette

Bill Monroe, KPPV, KQNA

AGENDA ITEMS

CALL TO ORDER

Karen Fann, Chairman

Chairman Fann called the meeting to order at 6:07 p.m.

1. PLEDGE OF ALLEGIANCE

Chairman Fann led the assembly in the Pledge of Allegiance.

2. INTRODUCTION OF BOARD MEMBERS

The Board Members introduced themselves. Chairman Fann introduced Jodi Rooney, CYMPO Administrator, and provided a brief background of Ms. Rooney's MPO experience.

3. ANNOUNCEMENTS

There were no announcements at this time.

4. CALL TO THE PUBLIC

There was no public comment at this time.

5. APPROVAL OF MINUTES OF THE APRIL 19 AND MAY 22, 2006, CYMPO EXECUTIVE BOARD MEETING

Bill Feldmeier introduced a motion to approve the minutes of the April 19 and May 22, 2006, Executive Board meetings as submitted. Carol Springer seconded the motion. Motion passed unanimously.

6. CYMPO 2030 REGIONAL TRANSPORTATION PLAN – Phil Bourdon, Yavapai County

Phil Bourdon reported that a first round of public meetings was held in November 2005; the existing and future roadway base conditions were presented and comments solicited from the public and agency representatives. After review of the comments received, two alternative roadway networks and two test networks were formulated for review during a second round of public meetings in March 2006. He stated that the comments received were incorporated into a recommended 2030 regional system by the consultant which was presented to the CYMPO TAC at their June 1, 2006, meeting; the TAC recommended that the 2030 regional system be presented to the member agencies' elected bodies for comment. The presentations have been scheduled as follows: Board of Supervisors, July 3, 2006; Prescott Valley, July 13, 2006; City of Prescott, July 25, 2006; and Chino Valley, August 3, 2006.

Continuing, Mr. Bourdon indicated that the next step will be to develop a draft final report and an executive summary, incorporating the local jurisdictions' comments; after review by the TAC, the draft final report will be presented to the Executive Board for comment in the months of August and September. The 2030 Regional Transportation Plan will be presented to the Executive Board for final approval once all comments have been incorporated into the study.

DISCUSSION

Chairman Fann asked for clarification on the meeting locations. Mr. Bourdon indicated that these presentations will occur at the member agencies regularly scheduled Council/Board meetings.

Chairman Fann asked if a press release will be released regarding these meetings. Mr. Bourdon indicated yes.

Craig McConnell indicated that the study products as described by Mr. Bourdon as well as other information may be found on the CYMPO website.

7. CYMPO REGIONAL TRANSIT PLANNING STUDY – Norm Davis, Prescott Valley

Mr. Davis reported that a contract was awarded to Nelson\Nygaard in May 2006 with a kick-off meeting occurring on June 2, 2006, with the TAC working group. The working group has finalized a shortlist of 12 stakeholders, including transit providers, chambers of commerce from the member communities, and large trip generating facilities; Nelson\Nygaard will schedule the stakeholder meetings. He indicated that the focus group meetings will occur during the first round of informational meetings in Chino Valley on July 11, 2006, Prescott Valley on July 12, 2006, and City of Prescott on July 13, 2006. The focus groups consist of: older adults, persons under 55 with

disabilities, youth 15-19 years old, commuters, and businesses and institutions. Mr. Davis stated that the purpose of the focus groups is to create an existing conditions report, identifying what is available in the area and what challenges and opportunities exist.

Mr. Davis stated that a news release was issued regarding the upcoming informational meetings and encouraged the audience to attend. Links to the transit study have been included on the CYMPO website. He noted the existing conditions report should be delivered by August 1, 2006.

DISCUSSION

Chairman Fann clarified that the media will be made aware of all public meetings in regards to the transit study. Mr. Davis indicated yes and that the information was also included in the Prescott Valley newsletter.

Doris Piatak asked if the stakeholder meetings are open to the public. Mr. Davis reported that the stakeholder interviews are a one on one discussion to identify information for inclusion in the existing conditions report.

Ms. Piatak stated that NAIC fits in more than one focus group category and expressed her concerns regarding being “pigeonholed” into one category. Mr. Davis stated that Nelson\Nygaard should be able to glean whatever information a group has to offer regardless of the group category, and that everyone would be fully heard and considered.

Carol Springer asked at what points in the process the public could comment. Mr. Davis explained that comments are welcome at all public meetings. The focus groups will be held concurrently with the public meetings; however, these groups will meet in a different room separate from the public meeting.

Chairman Fann asked who should be contacted by persons interested in a focus group. Ms. Rooney indicated that they may contact her.

8. DRAFT 07-11 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM - Mike Willett, Yavapai County

Mike Willett reported that the FY 07-11 MTIP represents projects the CYMPO region expects to construct in the next five years. Funding for state projects is expected to be approved at the State Transportation Board meeting in Prescott on June 23, 2006. He noted that ADOT supports the inclusion of local projects and those local projects have been included in the FY 07-11 MTIP. Project dollars in the MTIP total \$150 million for five years, with \$97 million funded from the member agencies and \$53 million funded from the state.

Continuing, Mr. Willett provided milestones for the FY 07-11 MTIP, including public review occurring July 20 to August 21, 2006, anticipated approval by the Executive Board at their September 20, 2006, meeting, and submission to ADOT Transportation Planning Division on September 25, 2006 in order to meet the September 30, 2006, deadline.

DISCUSSION

Chairman Fann asked if Yavapai County will receive any of the new monies approved by the state legislature for transportation projects. Mr. Willett stated that this is something the member agencies should discuss and consider. Dallas Hammit commented that this money is to be utilized to

accelerate existing projects in the program, which may allow other projects to move up in the program as funding is reallocated to those projects that receive this new source of funding.

Ms. Springer thanked Mr. Willett for his hard work on the MTIP. The new format illustrates the partnership of the region as well as highlighting the amount of local money that is contributed to local projects. Ms. Rooney agreed with Ms. Springer and stated that including the local projects provide a bigger picture of what is occurring in the CYMPO region.

Craig McConnell noted that the projects included on page two of the MTIP are only those on the regional highway system (collectors and arterials); since the page two list does not include local streets and roadways, the \$97 million does not represent the entire transportation investment from the member agencies.

9. TENTATIVE FY 2007-2011 ADOT TRANSPORTATION FACILITIES CONSTRUCTION PROGRAM – Dallas Hammit, ADOT Prescott District

Mr. Hammit reported that the State Transportation Board will meet and vote on the FY07-11 five year program at their June 23, 2006 meeting in Prescott. Listed as a project for FY07, the SR89/89A Traffic Interchange should be ready to advertise for project bids later this summer.

Continuing, Mr. Hammit stated that the SR89 project in Chino Valley from Center Street to 4 South project received construction dollars that were reallocated from the McGuireville Traffic Interchange project; however, the design money was spent prior to this reallocation and as a result design for this project has yet to begin. He noted that this would be an excellent project for a construction manager at risk project. FHWA has approved three pilot projects for construction manager at risk, in which ADOT would administer the project. Mr. Hammit stated that the ADOT Prescott District office is fully staffed and capable of administering the project.

Chairman Fann asked what should be done in order for this process to be started. Mr. Hammit stated that the scope of work and request for proposals will not preclude utilization of a construction manager at risk process. In this process, the designer and contractor are hired at the same time based on qualifications and not low bid. As a section of the roadway is designed, a dollar amount is submitted for just that section. He stated that the entire project will be designed and then construction will take place as the money is available; the remaining construction will then be included with the next segment of the corridor. Mr. Hammit stated that ADOT is currently working on a project manual for the construction manager at risk process, and it will be October 2006 before the manual is complete. At that time, this project will need to be emphasized as to how it would fit this process. He noted that ultimately the decision will be made by the State Engineer and deputies with three projects to be utilized as pilots for this program.

Mr. Feldmeier asked Mr. Hammit to explain the difference between design-build and construction manager at risk. In a design-build, a team is hired which consists of the contractor and designer, with the designer working for the contractor and indirectly reporting to ADOT. In construction manager at risk, the designer and contractor are both hired, and will work for and report to ADOT.

Mr. Flannery expressed his concerns regarding the safety issues on SR89 and indicated that time is of the essence. He noted that there is an opportunity to preserve the right-of-way and manage access on SR89. Mr. Hammit indicated that Yavapai County has taken the lead on the final design for SR89 from Road 4 South to SR89A. This partnership will enable ADOT to immediately purchase the identified right-of-way once the project has been funded.

Mr. Hammit identified other projects in the FY07-11 program. The SR69/89 Traffic Interchange is currently programmed for FY09; however, this project could be ready to go out to bid in less than three months. He noted that this project is a strong candidate to be advanced if extra money is made available for the program.

Walt Matthews asked for an update regarding the safety study recently completed on SR69, noting that Congressman Renzi has promised \$2 million for improvements to SR69. Mr. Hammit indicated that he was not aware of Congressman Renzi's action regarding SR69. Hazard Elimination (HES) projects are eligible for \$2 million in funding; however, for FY07 and FY08, this funding is currently earmarked for other projects. He reported that there is no easy solution to SR69 as there are several different alternatives, some of which would not qualify for the HES funding. Mr. Hammit will be presenting the various alternatives for SR69 at the City of Prescott Study Session on July 18, 2006.

**10. JUNE 22-23, 2006, EVENTS AND MEETING OF THE STATE TRANSPORTATION BOARD
– Karen Fann, Chairman**

Chairman Fann reported that CYMPO will be hosting the June meeting of the State Transportation Board. The theme integrates Mardi Gras, regionalization, and working together in honor of New Orleans and Hurricane Katrina. A cocktail reception will be held at N'Awlins followed by a dinner and short presentation at the Hotel St. Michael. She indicated that the presentation will be brief as handouts will be created and included in gift baskets for the Board members to review at their leisure. The State Transportation Board meeting is scheduled for Friday, June 24, 2006, in the City of Prescott Council Chambers; it is expected that the Board will vote on the FY07-11 Transportation Facilities Construction Program at this meeting.

DISCUSSION

Mr. Hammit stated that the monthly State Transportation Board meetings provide the ADOT District Engineer for that district where they are held an opportunity to address the Board as a whole. His focus at the June 23rd meeting will be on how to preserve the corridors where development is overwhelming segments of state highways which are not access controlled. He provided an example in Wickenburg how one development will add over 10,000 trips to the roadway. The key item is to meet with agencies early and to provide studies in order to reinforce what corridors could look like and to find a fair way to develop long stretches/mitigation along the roadways.

Mr. Feldmeier indicated that the State Transportation Board has been discussing how growth impacts state highways. The question is how to create new opportunities to allow this growth to pay for the impact on the state highway system. He stated that the funding needed is at a higher level than the government has received.

Mr. Flannery stated that the impact on the roadway goes far beyond development and that the legislature needs to do something that it does not want to do, look at raising taxes if necessary.

11. UPCOMING MEETINGS

Chairman Fann reported that the State Transportation Board will be meeting on Friday, June 23, 2006, 8:00 a.m., Prescott Council Chambers. The TAC will be meeting on Thursday, July 6, 2006, at 8:00 a.m., City of Prescott Council Chambers; the next Executive Board meeting is scheduled for Wednesday, July 19, 2006, at 6:00 p.m., County Supervisors Board Room.

13. ADJOURNMENT

There being no further business, Mr. Flannery introduced a motion to adjourn the meeting. Mr. Feldmeier seconded the motion. Motion passed by unanimous vote. The meeting adjourned at 7:10 p.m.

Karen Fann, Chairman